**Environment and Recreation Committee Terms of Reference**

The Environment and Recreation Committee, being guided by the principles of ecologically sustainable development and maximising local passive and active recreation opportunities, deals with, but will not be limited to, the following:

**Environment Policy development on:**

- Council's Sustainability Strategy
- Environmental health
- Waste minimisation and resource recovery
- Stormwater management
- Corporate Sustainability
- Trees and open space
- Landscaping
- Environmental education
- Pollution monitoring
- Biodiversity conservation and enhancement

**Recreation Policy development on:**

- Open space plans of management and masterplans
- Management of companion animals in open space
- Management and provision of open space, including small parks and sports fields
- Management and provision of recreational facilities
- Provision of recreational programs and services

**Chairperson:** Cr Daniel Kogoy  
**Deputy Chairperson:** Cr Michele McKenzie

**Acknowledgement of Country**

I acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and their elders past and present.
NOTICE is hereby given that a meeting of the Environment & Recreation Committee will be held in the Supper Room, Leichhardt Town Hall on Wednesday, 7 September 2011 at 6:30pm.

Peter Head  
General Manager

AGENDA

Acknowledgement of Country

1. Apologies

2. Declaration of Pecuniary Interest and Non-pecuniary Interest

3. Minutes of Previous Meeting: 13 July 2011

4. Summary of Resolutions

5. Correspondence

6. Reports from the Community


9. Report – Update on Community Engagement Activities


12. Reports on Major Projects: Environment and Recreation – Nil

13. Other Business

14. Next Meeting – 2 November 2011
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT: ENVIRONMENT AND RECREATION COMMITTEE MINUTES – 13 JULY 2011
AUTHOR: DAVID WILSON
MANAGER ENVIRONMENT & URBAN PLANNING
FILE REF: DATE: 31 AUGUST 2011

DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil
Policy Implications: Nil
Leichhardt 2020+ Strategic Plan Objective:
Community Well-being
Accessibility
Place where we live and work
A sustainable environment
Business in the Community
Sustainable Services and Assets
Staffing Implications: Nil
Notifications: Nil
Other Implications: Nil
MINUTES of the Environment and Recreation Committee of Leichhardt Municipal Council held in the Supper Room on 13 July 2011.

Present at the meeting: Cr Daniel Kogoy (Chair), Cr Vera Ann Hannaford, Cr John Stamolis, Paul Geraghty, Kim Wheatley, Stephen Arnerich, Jane Mowbray, Bronwen Campbell

Staff Present: Aaron Callaghan, David Wilson, Vince Cusumano, Jon Stiebel, Doug Anderson

Apologies
Meeting Commenced: 6.40pm

ACKNOWLEDGEMENT OF COUNTRY:
Cr Kogoy performed acknowledgement of country in the capacity as Chairperson.

I acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and their elders past and present.

BUSINESS:

ITEM 1 APOLOGIES

ERC16/11 RECOMMENDED KOGOY/STAMOLIS

That apologies be accepted for the non attendance of David Lawrence and Cr Rochelle Porteous.

ITEM 2 DECLARATION OF PECUNIARY INTEREST AND NON-PECUNIARY INTERESTS

Nil

ITEM 3 PRESENTATION/VERBAL UPDATE - ECOFESTIVAL

ERC17/11 RECOMMENDED

That the presentation regarding the draft program for the Ecofestival scheduled on 28 August 2011 be noted. (Attachment 1)
ITEM 4
MINUTES OF THE PREVIOUS MEETING: 4 May 2011
ERC18/11 RECOMMENDED HANNAFORD/STAMOLIS
That Council adopt the minutes of the Environment & Recreation Committee meeting held on 4 May 2011.

ITEM 5
SUMMARY OF RESOLUTIONS
ERC19/11 RECOMMENDED HANNAFORD/STAMOLIS
That the information in the Summary of Resolutions be received and noted.

ITEM 6
CORRESPONDENCE
ERC20/11 RECOMMENDED HANNAFORD/STAMOLIS
6.1 PROPOSED TREE REMOVAL CITY WEST LINK
That correspondence on the update of the community consultation process regarding City West Link Noise Walls Rectification Project be received and noted.

6.2 SYDNEY COASTAL COUNCILS GROUP MINUTES AND ACTIONS – 18 JUNE 2011
That correspondence received from Sydney Coastal Councils Group regarding the minutes and actions per meeting held on 18 June 2011 be received and noted.

ITEM 7
REPORTS FROM THE COMMUNITY - Nil

ITEM 8
CLIMATE CHANGE TASKFORCE MINUTES – 1 June 2011
ERC21/11 RECOMMENDED GERAGHTY/ARNERICH
That the minutes of the Climate Change Taskforce meeting held on 1 June 2011 be noted. (Attachment 2)
ITEM 9
ENVIRONMENTAL GRANTS PROGRAM

ERC22/11 RECOMMENDED GERAGHTY/ARNERICH

1. That the Environment and Recreation Committee recognises the importance of the Leichhardt Environmental Grants program in achieving the Leichhardt Council vision: “Community and council working together to promote and develop Leichhardt as a sustainable and liveable community”.

2. That $10,000 allocated for the Environmental Grants Program in 2010/11 is carried forward to the 2011/12 financial year, allowing for a $20,000 Environmental Grants program budget.

3. That a further review of the Environmental Grants Program be undertaken as part of the broader Leichhardt Community Resourcing Policy currently in development.

ITEM 10
WATER METERS IN APARTMENT BUILDINGS ENVIRONMENTAL

ERC23/11 RECOMMENDED GERAGHTY/HANNAFORD

1. That Council’s delegate on the SSROC Sustainability Committee propose a resolution to write to the NSW Premier, the Minister for Finance and Services, the Minister for Planning and Infrastructure and the Managing Director Sydney Water as outlined in the conclusion to this report.

2. That Leichhardt Municipal Council also formally write to the above mentioned Ministers as outlined in the conclusion to this report.

3. That a motion be put forward to the next Local Government Association of NSW Annual conference requesting that the NSW state government require individual water metering of apartments within new multi-unit developments.

4. That council formally seek the support of the Sydney Coastal Council’s Group with a view to gaining further regional political support.

ITEM 11
NEW CLOTHES SWAP PROGRAM

OFFICER RECOMMENDATION

1. That Council supports the new Clothes Swap Program.

2. That $2000 is allocated from the Environmental Education budget to this program.
ERC24/11 RECOMMENDED STAMOLIS/HANNAFORD

1. That Council supports the new Clothes Swap Program.

2. That $2000 is allocated from the Environmental Education budget to this program.

3. That charitable organisations are considered in the development of the program.

ITEM 12
LEICHHARDT PARK – FEASIBILITY OF NETBALL FACILITY PROVISION

OFFICER RECOMMENDATION

1. That Council investigates the feasibility of developing hard surfaced netball courts at the southern end of Hawthorne Canal Reserve and report back to Council no later than December 2011.

2. That Council undertake investigations on the feasibility of upgrading the current tennis courts at Cohen Park for multi purpose use and that such investigations are reported back to Council no later than December 2011 with a full analysis of the cost implications associated with such improvements including floodlighting provision.

3. That Council inform all local netball clubs of the investigations which are currently being undertaken and a timeframe for reporting back to Council.

ERC25/11 RECOMMENDED STAMOLIS/CAMPBELL

1. That Council investigates the feasibility of developing hard surfaced netball courts at the southern end of Hawthorne Canal Reserve and report back to Council no later than December 2011.

2. That Council undertake investigations on the feasibility of upgrading the current tennis courts at Cohen Park and Basket Ball Court at Whites Valley Creek Park for multi purpose use and that such investigations are reported back to Council no later than December 2011 with a full analysis of the cost implications associated with such improvements including floodlighting provision.

3. That Council inform all local netball clubs of the investigations which are currently being undertaken and a timeframe for reporting back to Council.

4. That Council write to the Minister of Planning and the CEO of Sydney Harbour Foreshore Authority (SHFA) detailing Council’s need for additional land for sporting and recreational purposes and that this should be a key element of any future planning processes for areas within the Bays Precinct within Leichhardt Municipality.
5. That Council investigate the shared use of local schools sporting facilities for netball provision.

ITEM 13  
RECREATION PLANNING TEAM WORK PROGRAM

ERC26/11  RECOMMENDED  CAMPBELL/HANNAFORD

That the community recreation planning work program be noted.

ITEM 14  
DRAFT INTERIM TREE MANAGEMENT POLICY

ERC27/11  RECOMMENDED  HANNAFORD/STAMOLIS

That the

1. program for the preparation of a Draft Interim Tree Management Policy;
2. community engagement aspects of the program which will all be in accordance with the Community Engagement Framework

be received and noted.

ITEM 15  
BIODIVERSITY UPDATE

ERC28/11  RECOMMENDED  GERAGHTY/HANNAFORD

That the report be received and noted.

ITEM 16  
ALLERGIES ASSOCIATED WITH STREET TREE SPECIES

OFFICER RECOMMENDATION

1. That Council adopt the draft policy for dealing with requests to remove Council trees based on claims that the tree causes allergies as outlined in Section 7 of this report.
2. That Council amend the Urban Forest Strategy Section 4 to include this policy.

ERC29/11  RECOMMENDED  HANNAFORD/CAMPBELL

1. That Council adopt the draft policy for dealing with requests to remove Council trees based on claims that the tree causes allergies as outlined in Section 7 of this report.
2. That Council amend the Urban Forest Strategy Section 4 to include this policy.

3. That the adopted policy be amended to state that the application for removal of a tree on allergy grounds must come from the owner of the property. Tenants will need to have the owner apply.

4. That the adopted policy be amended to include that medical certificates from practitioners from or accredited by the Asthma Foundation be accepted in applications for tree removals on allergy grounds.

ITEM 17
GREENWAY REVEGETATION AND BUSHCARE PLAN

ERC30/11 RECOMMENDED STAMOLIS/HANNAFORD

That Council endorse the GreenWay Revegetation and Bushcare Plan.

ITEM
NEXT MEETING

The next meeting will be held on Wednesday, 7 September 2011 at 6:30pm.

Future Meetings for 2011:

7 September
2 November

Meeting closed at 9:00pm
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT

SUBJECT: SUMMARY OF RESOLUTIONS

AUTHOR: DAVID WILSON
MANAGER ENVIRONMENT & URBAN PLANNING

FILE REF: 

DATE: 31 AUGUST 2011

WORD PROCESSING REF: 

DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Leichhardt 2020+ Strategic Plan Objective:
- Community Well-being
- Accessibility
- Place where we live and work
- A sustainable environment
- Business in the Community
- Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil
1. **Purpose of Report**

To advise Council of the status of the Environment and Recreation Committee Resolutions of July 2011.

2. **Recommendations**

That the information be received and noted.
<table>
<thead>
<tr>
<th>Environment &amp; Recreation Committee July 2011</th>
<th>SUMMARY OF RESOLUTIONS</th>
<th>ACTION/TAKEN PLANNED &amp; ESTIMATED COMPLETION DATE</th>
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</table>
| **ERC21/11**  
CLIMATE CHANGE TASKFORCE MINUTES – 1 June 2011 | That the minutes of the Climate Change Taskforce meeting held on 1 June 2011 be noted. *(Attachment 2)* | Noted | Jon Stiebel |
| **ERC22/11**  
ENVIRONMENTAL GRANTS PROGRAM | 1. That the Environment and Recreation Committee recognises the importance of the Leichhardt Environmental Grants program in achieving the Leichhardt Council vision: “Community and council working together to promote and develop Leichhardt as a sustainable and liveable community”.  
2. That $10,000 allocated for the Environmental Grants Program in 2010/11 is carried forward to the 2011/12 financial year, allowing for a $20,000 Environmental Grants program budget.  
3. That a further review of the Environmental Grants Program be undertaken as part of the broader Leichhardt Community Resourcing Policy currently in development. | 1. Noted  
2. Noted  
3. In progress | Laura Wynne |
| **ERC23/11**  
WATER METERS IN APARTMENT BUILDINGS | 1. That Council’s delegate on the SSROC Sustainability Committee propose a resolution to write to the NSW Premier, the Minister for Finance and Services, the Minister for Planning and Infrastructure and the Managing Director Sydney Water as outlined in the conclusion to this report. | 1. In progress | Jon Stiebel |
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<td></td>
<td><strong>2. That Leichhardt Municipal Council also formally write to the above mentioned Ministers as outlined in the conclusion to this report.</strong></td>
<td>2. In progress</td>
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<td></td>
<td><strong>3. That a motion be put forward to the next Local Government Association of NSW Annual conference requesting that the NSW state government require individual water metering of apartments within new multi-unit developments.</strong></td>
<td>3. Completed</td>
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<td><strong>4. That council formally seek the support of the Sydney Coastal Council’s Group with a view to gaining further regional political support.</strong></td>
<td>4. The CEO Sydney Coastal Council’s Group has been contacted and has given in principle agreement.</td>
<td></td>
</tr>
<tr>
<td>ERC24/11 NEW CLOTHES SWAP PROGRAM</td>
<td><strong>1. That Council supports the new Clothes Swap Program.</strong></td>
<td>1. Noted</td>
<td>Laura</td>
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<td></td>
<td><strong>2. That $2000 is allocated from the Environmental Education budget to this program.</strong></td>
<td>2. Completed</td>
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<td><strong>3. That charitable organisations are considered in the development of the program.</strong></td>
<td>3. Completed</td>
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<td>ERC25/11 LEICHHARDT PARK – FEASIBILITY OF NETBALL FACILITY PROVISION</td>
<td><strong>1. That Council investigates the feasibility of developing hard surfaced netball courts at the southern end of Hawthorne Canal Reserve and report back to Council no later than December 2011.</strong></td>
<td>1. To be actioned once workload eases.</td>
<td>Aaron Callaghan</td>
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<td>2. That Council undertake investigations on the feasibility of upgrading the current tennis courts at Cohen Park and Basket Ball Court at Whites Valley Creek Park for multi purpose use and that such investigations are reported back to Council no later than December 2011 with a full analysis of the cost implications associated with such improvements including floodlighting provision.</td>
<td>2. To be actioned once workload eases.</td>
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<td>3. That Council inform all local netball clubs of the investigations which are currently being undertaken and a timeframe for reporting back to Council.</td>
<td>3. To be actioned once workload eases.</td>
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<td>4. That Council write to the Minister of Planning and the CEO of Sydney Harbour Foreshore Authority (SHFA) detailing Council’s need for additional land for sporting and recreational purposes and that this should be a key element of any future planning processes for areas within the Bays Precinct within Leichhardt Municipality.</td>
<td>4. To be actioned once workload eases.</td>
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<td></td>
<td>5. That Council investigate the shared use of local schools sporting facilities for netball provision.</td>
<td>5. To be actioned once workload eases.</td>
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<td>ERC27/11 DRAFT INTERIM TREE MANAGEMENT POLICY</td>
<td>That the 1. program for the preparation of a Draft Interim Tree Management Policy; 2. community engagement aspects of the</td>
<td>1. Noted 2. Noted</td>
<td>Clare Harley</td>
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<td>ERC29/11</td>
<td>ALLERGIES ASSOCIATED WITH STREET TREE SPECIES</td>
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<td>program which will all be in accordance with the Community Engagement Framework be received and noted.</td>
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|           |                                             | 1. That Council adopt the draft policy for dealing with requests to remove Council trees based on claims that the tree causes allergies as outlined in Section 7 of this report. | 1. Completed | Heidi Webb  
            |                                             | 2. That Council amend the Urban Forest Strategy Section 4 to include this policy. | 2. Completed | Vince Cusumano |
|           |                                             | 3. That the adopted policy be amended to state that the application for removal of a tree on allergy grounds must come from the owner of the property. Tenants will need to have the owner apply. | 3. Completed |         |
|           |                                             | 4. That the adopted policy be amended to include that medical certificates from practitioners from or accredited by the Asthma Foundation be accepted in applications for tree removals on allergy grounds. | 4. Completed |         |

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<th>ERC30/11</th>
<th>GREENWAY Revegetation and Bushcare Plan</th>
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<pre><code>        |                                        |                                              |                               | Adam Ward |
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<tr>
<th>Environment &amp; Recreation Committee PREVIOUS Resolutions</th>
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</table>
| Fishing Activity on the Balmain Peninsula ERC15/11      | 1. That Council receive and note this report.  
2. That a report on this matter be brought back to the Committee on a 6 monthly basis and that the Manager Parks and streetscapes offer to present to the Precincts. | 1. Noted  
2. Report to be prepared for November Committee meeting. | Vince Cusumano  
Paul Vogt  
Lyn Gerathy |
| Whits Creek Valley Park – Native Nursery at 22 Wisdom Street, Annandale ERC14/11 | 2. That an article on the native nursery be included in the next (September) quarterly newsletter. | 2. To be included in the December 2011 newsletter. | 1 & 2 Lyn Gerathy  
Vince Cusumano  
Kate Walsh |
| Summary of Resolutions ERC12/11 | That the information in the Summary of Resolutions be received and noted with the following matters arising:  
ERC65/10 That the sponsorship policy review be expedited as it is impeding progress on items that the Committee is dealing with.  
That the sponsorship policy review be resolved as a matter of urgency by the General Manager, that a workshop be held with Councillors and this issue is brought back to the Ordinary Council for consideration as soon as possible. | Review underway  
Review underway | David Marshall  
David Marshall |
| Matter Arising: ERC65/10 | COMMENCEMENT OF THE BUSHCARE CARBON OFFSETTING SCHEME  
1. That the endorsed BCOS be commenced in January 2011 on the basis of volunteer hours recorded during the period 1\textsuperscript{st} Jan – 31\textsuperscript{st} Dec 2010 and that the financial contribution for carbon offsets from | 1, 2 & 3. Commencement of the scheme will be deferred until sponsorship issue is resolved (see matter arising ERC65/10 above). | Doug Anderson |
<table>
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| ERC64/10                                                 | Council is capped at $5,000 for 2010/11 financial year.  
2. That, following commencement of the scheme, with the purchase of offsets for the year 2010, offsets be purchased on an ongoing quarterly basis as set out in the October 2009 report to the Ordinary Council Meeting.  
3. That funding be sought in the 2011-2012 budget to continue with the Bushcare Carbon Offset Scheme at a budget level of $10,000 per year for three years commencing from 2011/12. | DWS Document Number (to be included) | Vince Cusumano |
| Summary of Resolutions                                   | That the information in the Summary of Resolutions be received and noted with the following amendments to be included in the revised Summary of Resolutions.  
Additional Resolutions to:  
1. ERC47/09 – Update on Celtis Sinensis  
   - To reflect that the draft brochure will not be developed until declaration by DPI.  
4. ERC53/10 – Proposed Tree Removal by the RTA on the City West Link Rd  
   - That the RTA be requested to | 1. Noted. Refer also to ERC47/09  
4. The RTA (now called Department of Roads & Maritime Services) is currently finalising the Community Issues Report and Landscape Plan for this project. Documents will be ready soon |
<table>
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<td>confirm the consultation strategy regarding the proposed tree removal adjacent to the City West Link.</td>
<td>for publication.</td>
<td>Vince Cusumano</td>
</tr>
<tr>
<td>PROPOSED TREE REMOVAL BY THE RTA ON THE CITY WEST LINK RD ERC53/10</td>
<td>2. That the community is consulted by way of an on-site meeting with local residents. 3. That the RTA ensure information is distributed through Annandale and Rozelle/Lilyfield Precinct Committees and the Friends of Whites Valley Creek Park. 4. That RTA liaise with Leichhardt Council to arrange this meeting.</td>
<td>2, 3, 4 The RTA (now called Department of Roads &amp; Maritime Services) is currently finalising the Community Issues Report and Landscape Plan for this project. Documents will be ready soon for publication.</td>
<td>Vince Cusumano</td>
</tr>
<tr>
<td>Summary of Resolutions ERC47/10</td>
<td>That the information in the Summary of Resolutions be received and noted with the following amendments to be included in the revised Summary of Resolutions. 1. Additional resolutions to ERC36/10 – Community Native Nursery, 22 Wisdom Street, Annandale • That a Community Native Nursery time line is prepared and brought to the Environment and Recreation Committee including the following: 1. Contamination testing 2. Results of test 3. Contract for demolition/decontamination 4. Tenders for construction nursery</td>
<td>Report tabled at the May Committee meeting. Official opening of Native Nursery anticipated in November 2011. DWS 844278</td>
<td>Vince Cusumano Doug Anderson Lyn Gerathy</td>
</tr>
<tr>
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|                                                          | 5. Construction of nursery  
6. Official opening | DWS Document Number (to be included) | Vince Cusumano |
<p>|                                                          | 2. Additional resolutions to ERC 03/10 – Community Orchard, White Street | | |
|                                                          | • That written correspondence is sent to the relevant state department seeking an immediate closure and securing of the properties at White Street to prevent access by vandals who are currently damaging the property. | | |
|                                                          | • That Council seeks a meeting with the relevant department and prepares a report to the next Environment and Recreation committee seeking clarification on the status of the houses at White Street. | | |
| ERC28/10 Urban Forest Strategy Sections 7 Guidelines For Tree Management | 2. That Council officers develop an education programme for local residents outlining the Urban Forest Policy, suitable trees for planting on their properties and residential responsibilities in maintaining private trees. | 2. To be developed. | |
|                                                          | 3. That as part of the development of the new LEP a review is undertaken on registering significant trees which exist on private property within the LGA. | 3. completed | |
|                                                          | 4. That Council investigate and report back to the Environment and Recreation Committee on the provision of a means tested service for | 4. To be investigated. | |</p>
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<td>urgent tree maintenance on private land with special emphasis on aged pensioners and people with disabilities. That the investigation also includes options for volunteer gardening services which currently exist in this area.</td>
<td></td>
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</tr>
<tr>
<td>ERC26/10 Resource Recovery Initiatives For Organics</td>
<td>2.4 That the information on resource recovery initiatives (based on an environmental education approach) is also made available and promoted on the Council’s web site through an educational video.</td>
<td>2.4 Video on composting has been produced and will be uploaded onto Council's website in September.</td>
<td>Allan Willing</td>
</tr>
<tr>
<td>ERC21/10 BALLAST POINT PARK (VERBAL REPORT)</td>
<td>A report be prepared on the issue of Ballast Point Park being transferred to Leichhardt Council, particularly in context of the Long Term Financial Plan, Strategic Asset Management Plans and Council’s Risk Management Plan.</td>
<td>Report being prepared for the October Ordinary Council meeting.</td>
<td>Lyn Gerathy</td>
</tr>
</tbody>
</table>
| ERC47/09 UPDATE ON CELTIS SINENSIS (August 09)          | 1. That Biodiversity Officer to produce a Celtis sinensis information leaflet for targeted distribution to residents. The leaflet to include alternative trees suitable for planting which are good food and habitat sources for small birds and possums.  

2. That a programme including the issuing of control notices, community education and eradication measures to control Celtis sinensis be implemented as outlined in Section 4 of this report.  

3. That Biodiversity Officer to be authorised to issue weed control notices. | 1, 2 & 3 Awaiting declaration by DPI. Refer also to ERC 58/10  

A draft brochure is being developed in anticipation of declaration by DPI. Brochure will be presented to Environment & Recreation Committee prior to being finalised.  

Letter sent to DPI confirming Council’s commitment and seeking clarification from DPI as to current status as to Celtis declaration. | Doug Anderson |
### Previous Resolutions

<table>
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<tr>
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</table>
| BIRCHGROVE TREE (ERC39/09)         | Note: Additional resolutions from August meeting  
- That a report be prepared for the Environment & Recreation Committee on how other council’s policies for tree and vegetation planting address sight lines. The report to include recommendations on how such a policy could be implemented.  
- Awaiting information from Parks and Leisure Australia and analysis of recent removal of weed trees in Illoura Reserve which also addressed view corridors. Report to November Committee meeting. | DWS Document Number (to be included) | Heidi Webb  
Parks Technical Officer |
| ERC 16/08 COMMUNITY ORCHARD PROPOSAL, WHITES STREET | That funds be set aside for the establishment of an orchard, chicken run and bee hive in the 2008-9 budget in accordance with the adopted plan of management for White Creek Valley Park (noting a slight variation to the fence line). | Report to February 2011 Ordinary Meeting for handover of properties to Council. Still awaiting final sign-off. | Vince Cusumano  
Manager Parks and Streetscapes |
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT

SUBJECT: CLIMATE CHANGE TASKFORCE MINUTES
3 AUGUST 2011

AUTHOR: JON STIEBEL
TEAM LEADER ENVIRONMENTAL STRATEGY

FILE REF:  

DATE: 29 AUGUST 2011

WORD PROCESSING REF:

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<th>DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS</th>
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<tbody>
<tr>
<td>Financial Implications:</td>
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<td>Policy Implications:</td>
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<td>Leichhardt 2020+ Strategic Plan Objective:</td>
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<td>Staffing Implications:</td>
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<td>Notifications:</td>
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<td>Other Implications:</td>
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1. **Purpose of Report**

   To advise the Environment and Recreation Committee of the status of minute recommendations of the Climate Change Taskforce meeting held on 3 August 2011.

2. **Recommendations**

   That the minutes of the Climate Change Taskforce meeting held on 3 August 2011 be noted.
Minutes of the Climate Change Taskforce of Leichhardt Municipal Council held in the Supper Room on 3 August 2011.

Present at the commencement of the meeting:

Councillors: Gordon Weiss, Daniel Kogoy, Rochelle Porteous (Chair),

Staff: Peter Conroy, Peter Cormican, Jon Stiebel, Guido den Teuling


David Collins (Cundall), Ian MacDonald (Cundall), Graham Mawer (SSROC Street Lighting Improvement Program Manager)

Meeting Commenced: 6:35pm

ACKNOWLEDGEMENT OF COUNTRY:

Cr Porteous performed acknowledgement of country in the capacity as chair.

I acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and their elders past and present.

BUSINESS

ITEM 1
APOLOGIES

Recommended Weiss/Kogoy

That apologies be accepted for the non attendance of David Marshall and Peter Gainsford.

ITEM 2
DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS - Nil

ITEM 3.2 (brought forward)
PRESENTATION – SSROC STREET LIGHTING IMPROVEMENT PROGRAM UPDATE GRAHAM MAWER PROGRAM MANAGER

A presentation was given by Graham Mawer, Program Manager SSROC Street Lighting Improvement Program to update the committee on progress with the program and various opportunities & barriers in Leichhardt. (Attachment 1 – has been circulated to Councillors separately and is also available on Council’s website)
ITEM 3.1
PRESENTATION – CLIMATE CHANGE STRATEGY UPDATE DAVID COLLINS, ESD CONSULTANT, CUNDALL

A presentation was given by David Collins, ESD Consultant, Cundall to update the committee on progress with the Energy Savings Action Plan (a key component of the Climate Change Strategy). (Attachment 2 – has been circulated to Councillors separately and is also available on Council’s website)

ITEM 4
MINUTES FROM PREVIOUS MEETING:  6 April 2011

Recommended Porteous/Kogoy

That the minutes of the Climate Change Taskforce meeting held on 1 June 2011 be accepted.

ITEM 5
MATTERS ARISING FROM PREVIOUS MEETING - Nil

ITEM 6
SUMMARY OF RESOLUTIONS

Recommended Weiss/Kogoy

That the information in the summary of resolutions be received and noted.

ITEM 7
RECOMMENDED LOCATIONS FOR LED FLOOD LIGHTS AND PARK LIGHTS

Officer Recommendation

1. That the report be received and noted.

2. That (active) LED lighting be considered for the shared path upgrade at Blackmore Oval, lighting upgrades in Lambert Park and Easton Park and for lighting upgrades at Marion Street car park.

3. That (active) LED lighting or other emerging energy efficient lighting types be considered in the design brief for future upgrades to parks, pedestrian paths & cycleways and ovals in Leichhardt Council area.

Recommended Porteous/Geraghty

1. That the report be received and noted.
2. That (active) LED lighting be considered for the shared path upgrade at Blackmore Oval, lighting upgrades in Lambert Park and Easton Park and for lighting upgrades at Marion Street car park.

3. That (active) LED lighting or other emerging energy efficient lighting types be considered in the design brief for future upgrades to parks, pedestrian paths & cycleways and ovals in Leichhardt Council area.

4. That Council commit to one LED trial project within the next 12 months.

ITEM 8
CAPITAL WORKS STATUS UPDATE

Recommended Weiss/Kogoy

That the report is received and noted.

ITEM 9
UPDATE ON COMMUNITY ENGAGEMENT ACTIVITIES

Recommended Kogoy/Arnerich

1. That the report is received and noted.

2. That a budget of $20,000 be made available from the Environmental Sustainability fund to monitor, manage and promote Council’s PV projects via onsite monitoring, multi-media displays and a web portal.

ITEM 10
CARBON FORUM UPDATE

Recommended Kogoy/Weiss

1. That the report is received and noted.

2. That the next Climate Change Forum be held on 27 October 2011 at the Leichhardt Town Hall.

3. That the Environment Team develop a name and branding for the forum series in conjunction with the Media & Communications Coordinator and Events Coordinator.

ITEM 11
SSROC RENEWABLE ENERGY MASTER PLAN EXPRESSIONS OF INTEREST

Recommended Weiss/Kogoy

That the Council receive and note this report.
ITEM 12
JOHNSTON’S CREEK CYCLE AND PEDESTRIAN PATHS - LIGHTING

Recommended Kogoy/Weiss

1. That active LED lighting is incorporated into the Johnston’s Creek Pedestrian and Cycle Path Project.

2. That Council delegate authority to the Director Infrastructure and Service Delivery to negotiate the preferred lighting outcome with City of Sydney Council.

ITEM 13
OTHER BUSINESS – Nil

ITEM 14
NEXT MEETING

The next meeting of the Climate Change Taskforce will be held on 5 October 2011.

FUTURE MEETINGS FOR 2011:

5 October
7 December

The meeting closed at 9.15pm
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT: REPORT ON FOOTPRINTS ECOFESTIVAL
AUTHOR: LAURA WYNNE – SUSTAINABILITY ENGAGEMENT OFFICER
         COSTA ATZEMIS – COMMUNITY EVENTS COORDINATOR
FILE REF:
DATE: 30 August 2011
WORD PROCESSING REF:

DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil, all projects funded within current budget allocation

Policy Implications: Nil

Strategic Plan Objectives: Community Well-being
                          A Sustainable Environment

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil
1. **Purpose of Report**

To provide the Committee with a summary on the outcomes of the Footprints Eco-Festival.

2. **Recommendations**

That the report is received and noted.

3. **Background**

The inaugural Footprints EcoFestival was held in 2010. In 2011, $20,000 was allocated in the Community Events budget to fund the event.

4. **Report**

Leichhardt’s Footprints EcoFestival was held on Sunday 28\(^{th}\) of August 2011 at Whites Creek Valley Park in Annandale. The event ran from 11am-3pm. It is estimated that the event was attended by over 2,000 residents. A range of workshops, tours, shows and talks were on offer throughout the day.

Workshops, which were well attended throughout the day, included:

- Bush tucker demonstrations
- Gardening in small spaces workshops
- Wormfarming and composting workshops
- Ecoliving talks

A range of other entertainment was also offered, including:

- Bike Polo demonstrations
- Native animal displays
- Reverse Garbage workshops for children
- Sustainable markets
- Local musicians
- Children’s performers and musicians
- A school art exhibition
- Roving entertainers
- Face painting
- Giant worm farm
- Ecoliving solar trailer

To inform people about the features of the parkland, tours were conducted through the White Street Community garden and the Whites Creek wetland.
There were also sustainable market stalls and a range of food choices, including organic and vegetarian food.

Waste produced by the festival was kept to a minimum as stallholders and food vendors adhered to the waste management plan. Organic waste was placed in the worm farm trailer and vendors were asked to use minimal packaging to reduce waste from the day.

Many residents chose to walk or cycle to the event. A free community bus route and free bicycle valet were offered to provide residents with sustainable transport options.

The event was allocated an initial budget of $20,000 in the Community Events budget. As this was insufficient to fund all the aspects of the festival, a further $4,500 was drawn from the Environmental Education budget to fund workshops and other activities.

5. **Conclusion**

Leichhardt's Footprints EcoFestival was held on Sunday 28th of August 2011 at Whites Creek Valley Park in Annandale. The event ran from 11am-3pm. It is estimated that the event was attended by over 2,000 residents. A range of workshops, tours, shows and talks were on offer throughout the day. Formal and informal feedback about the festival has been positive. Staff are developing recommendations to make the festival even more successful in 2012.
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT: UPDATE ON COMMUNITY ENGAGEMENT ACTIVITIES
AUTHOR: LAURA WYNNE
SUSTAINABILITY ENGAGEMENT OFFICER

FILE REF:
DATE: 30 August 2011
WORD PROCESSING REF:

DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil, all projects funded within current budget allocation
Policy Implications: Nil
Strategic Plan Objectives: A Sustainable Environment
Community Well-being
Staffing Implications: Nil
Notifications: Nil
Other Implications: Nil
1. **Purpose of Report**

To update the Committee on the implementation of the 2010-2014 Environmental Engagement Strategy.

2. **Recommendations**

That the report is received and noted.

3. **Background**

In support of the Leichhardt Vision “Community and council working together to promote and develop Leichhardt as a sustainable and liveable community”, an Environmental Sustainability Strategy and supporting Environmental Engagement Strategy were adopted. Actions listed in the Environmental Engagement Strategy that are currently being implemented are detailed in this report.

4. **Report**

4.1 **Sustainability E-Newsletter**

The first edition of the new Leichhardt Sustainability E-Newsletter was distributed on August 24, to over 370 residents and to all Council staff. The newsletter aims to keep residents informed about upcoming environmental events and local environmental initiatives. The next edition will be distributed in late September to promote Big Bike Day.

The first edition featured articles covering the following sustainability issues and initiatives in Leichhardt:

- The GreenWay Active Transport study
- Solar PV panels on Leichhardt buildings
- Results of the recent waste audit
- The Sustainable Business program


4.2 **Wetland education program**

Council offers a free education program to schools in the LGA to educate students about the Whites Creek Wetland. Throughout August, **430 students**
from four schools participated in tours of Whites Creek Valley Park, focusing on the wetland and the White Street Community Garden. Students learnt about features of the wetland ecosystem, gained an understanding of catchment function, and were given an overview of the history of the Whites Creek area.

This program complemented several of the Stage 1-3 curriculum elements, including Local Environments, Wet and Dry environments, Plants in Action and Understanding Catchments.

The four schools participating were:

<table>
<thead>
<tr>
<th>School</th>
<th>Years</th>
<th>Number of Students</th>
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<tbody>
<tr>
<td>Nicholson Street Primary</td>
<td>1 and 2</td>
<td>62</td>
</tr>
<tr>
<td>Leichhardt Public</td>
<td>3 and 4</td>
<td>131</td>
</tr>
<tr>
<td>Annandale</td>
<td>5 and 6</td>
<td>50</td>
</tr>
<tr>
<td>Annandale North</td>
<td>1 and 2</td>
<td>190</td>
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### 4.3 Environmental Grants Program

The new Environmental Grants Program is currently open for applications. The environmental grants are to operate under the umbrella of a community resourcing strategy and are being coordinated consistent with all other Leichhardt grants including:

- Community grants
- Community events funding program
- Community garden grants
- Site and Sound
- Seniors grants
- Meet Street Greet


The grants programs are being advertised in local newspapers, as well as on relevant networking websites and through contacts networks.

The deadline for applications is 5pm October 11. Successful applicants will be notified on November 23 and presented their cheques on December 7.

The new environmental grants are being funded through the Environmental Education budget. $20,000 is available for grants in 2011-12, with a maximum of $5,000 available for each project.
4.4 Big Bike Day

Big Bike Day will be held in War Memorial Park, from 11am - 3pm on Sunday September 25. This event aims to promote sustainable transport choices throughout the LGA, and to help participants gain confidence cycling on Leichhardt’s roads. Activities will include free bicycle maintenance checks, a bike ride for adults around the Leichhardt LGA, children’s bike races, stunt riding shows and a free barbecue.

The event will be funded through the Community Events budget, the Environmental Education budget and through a Bike Week grant from the RTA. The event will be promoted through ads in the Inner West Courier, Ciao magazine, and by a letter-box drop to the LGA.

4.5 Clothes Swap

The first of Council’s Clothes Swaps is scheduled for 9am on September 13 in the Leichhardt Town Hall. The aim of this event is to develop sustainable consumption habits and encourage sharing and reuse of resources. This event will be a kid’s clothing and toy swap, and parents will be able to bring up to 10 items of children’s clothing/toys/books to swap for free. Any items that are left over at the end of the swap will be donated to a charity.

The event will be promoted through local newspapers, local schools, childcare centres and local playgroups.

5. Summary

In support of the Leichhardt Vision “Community and council working together to promote and develop Leichhardt as a sustainable and liveable community”, an Environmental Sustainability Strategy and supporting Environmental Engagement Strategy were adopted. This report has provided an update on the implementation of actions from these two environmental strategies.
**Item 10**

**LEICHHARDT MUNICIPAL COUNCIL**

**REPORT**

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<td>INTEGRATED PLANNING AND REPORTING - STATE OF THE ENVIRONMENT</td>
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<tr>
<td>AUTHOR:</td>
<td>JON STIEBEL – TEAM LEADER ENVIRONMENTAL STRATEGY</td>
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**DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS**

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<th>Financial Implications:</th>
<th>$15,000 from Environmental Sustainability Budget</th>
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<tr>
<td>Policy Implications:</td>
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<tr>
<td>Strategic Plan Objective:</td>
<td>A Sustainable Environment</td>
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<tr>
<td>Staffing Implications:</td>
<td>Nil</td>
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<tr>
<td>Notifications:</td>
<td>Nil</td>
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<td>Other Implications:</td>
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1. **Purpose of Report**

   To inform the Committee on changes to *State of the Environment Reporting* under the *Local Government Amendment (Planning and Reporting) Act 2009*.

2. **Recommendations**

   1. That Leichhardt Council implement the changes outlined in the circular dated 8 August 2011 issued by the Department of Premier and Cabinet and as required by the *Local Government Amendment (Planning and Reporting) Act 2009* (*Attachment 1*).

   2. That Leichhardt Council takes advantage of the opportunities presented by the new Integrated Planning and Reporting Framework by allocating $15,000 from the Environmental Sustainability budget towards developing a web-based state of the environment reporting system that is user focused, informative and up to date for the benefit of the community and Council.

3. **Background**

   The *Local Government Amendment (Planning and Reporting) Act 2009* commenced on 1 October 2009. Under the new system the State of the Environment Report is now due once every four years. It is to be included in the Annual Report in the year of the ordinary election. It must report on the environmental objectives in the Community Strategic Plan (Leichhardt Vision 2020+).

   ![Figure 1: Integrated Planning and Reporting Framework for Local Government (source Planning and Reporting Manual for local government in NSW, Division of Local Government, Department of Premier and Cabinet)](image-url)
4. **Report**

On 8 August 2011 the Premier and Cabinet Office issued the circular *Annual Reporting, State Of The Environment Reporting and End-Of-Term Reporting Requirements of Councils* (refer attached).

Under the previous system a comprehensive State of the Environment Report was prepared every four years with supplementary State of the Environment reports prepared every other year.

The former system had a number of criticisms:

- It was overly prescriptive and as a result made it difficult for councils to link the report with the objectives of their council strategic plan.

- It was too onerous and reports were too frequent for reporting changes of significance in some environmental sectors (for example water quality or biodiversity may not change significantly from year to year).

- Because environmental activities were reported within a separate report to the annual report it gave the appearance that environmental sustainability was not part of core council business.

- The former system did not recognise enough the distinct differences in the environments of Local Government Areas depending on their geographical location.

In response, the legislative requirements have been amended to provide councils with the flexibility to prepare their State of the Environment Report in a way that enables councils to focus their resources on monitoring and reporting on environmental issues that are of concern to their community (as identified during preparation of Community Strategic Plans) and where council may influence their management.

Importantly there is still a requirement to report on the environmental sustainability actions that council has implemented from its Delivery Plan over the previous 12 months within its annual report. This helps to demonstrate to the community that environmental sustainability is core council business rather than an add-on and helps demonstrate the connection between strategic plan objectives and implementation.

The new system will free up resources and provides an opportunity for Leichhardt to improve its environmental monitoring and reporting with a more user friendly focus using up to date web-based monitoring and reporting systems that can be easily updated with current, sometimes daily or monthly information (for example energy generated by PV systems, energy consumed by certain buildings, greenhouse gas emissions, local air quality, temperature and rainfall, kilolitres water consumed).
Leichhardt Council currently budgets approximately $5000 per year on the State of the Environment Report. If a web-based reporting system were established there would be a once off investment to develop a template in the first year. Beyond this any costs that were previously associated to preparing a static report such as layout and graphic design are eliminated. A $15,000 upfront investment would therefore pay for itself within three years.

This approach is considered to have more benefit to the community and council than preparing static reports that are only updated annually. Some of the benefits include:

- Significantly less time to prepare reports thereby freeing up resources for more regular environmental monitoring and management
- Information is up to date allowing council to respond to issues before they become more serious
- Significantly reduces the cost to prepare a report following the first year investment
- Reduces paper and printing
- Demonstrates innovation and leadership to the community

Anyone without web access or not comfortable with a computer would have the web-based material printed for them by council on request.

5. **Summary/Conclusions**

Amendments to the Local Government Act have introduced changes to State of the Environment Reporting. Under the new system the State of the Environment report is now due once every four years. It is to be included in the Annual Report in the year of the ordinary election. It must report on the environmental objectives in the Community Strategic Plan. Councils are still required to report progress with implementing environmental actions from the Delivery Plan and Operational Plan each year within their Annual Reports. This assists councils to demonstrate to their communities that environmental sustainability is core council business and the connection between strategic plan objectives and implementation.

The new system will free up resources and provides an opportunity for Leichhardt to improve its environmental monitoring and reporting with a more user friendly approach using up to date web-based monitoring and reporting systems that can be regularly updated with current information. This is a better approach to preparing static reports each year that are costly and resource intensive to prepare and do not provide council with the information it requires to respond quickly to environmental issues.
ANNUAL REPORTING, STATE OF THE ENVIRONMENT REPORTING AND END-OF-TERM REPORTING REQUIREMENTS OF COUNCILS

This circular advises councils of current annual reporting and State of the Environment reporting requirements for the 2010-11 year.

The annual report is a key point of accountability between a council and its community. Councils are reminded that the main audience for this report is the community.

The Local Government Amendment (Planning and Reporting) Act 2009 commenced on 1 October 2009. This means that for 2010/11, Group 1 councils will now report under the new Integrated Planning and Reporting requirements of the Act, and Group 2 and 3 councils will continue to report under the previous legislative arrangements.

Accordingly, this Circular is in two parts. The first part outlines requirements for Group 1 councils. The second part outlines requirements for Group 2 and 3 councils.

Group 1 Councils Annual Reporting Requirements

Group 1 councils’ annual reporting requirements are set out in the current version of the Local Government Act 1993 (section 428), the Local Government (General) Regulation 2005 (Part 9, Division 7), and the Integrated Planning and Reporting Guidelines.

To refer to the Act, go to:


To refer to the Regulation, go to:


Councils may also wish to refer to the guidance provided in the Integrated Planning and Reporting Manual. A checklist is also available on the Division’s website under the ‘Integrated Planning and Reporting Self-Assessment Checklist’ under the ‘Ann Rpt’ Tab – see:
A council’s annual report should outline the council’s achievements in implementing the Delivery Program. Did council do what it said it would? If not, why not? In answering these questions, it is expected that the council will also refer to its achievements in relation to the Operational Plan – these are the principal activities undertaken in achieving the objectives of the Delivery Program.

The report must contain the council’s audited financial statements and notes. Councils must also continue to prepare asset reports in accordance with the requirements of the Local Government Act, Regulation, NSW Local Government Code of Accounting Practice and Financial Reporting, and the Australian Accounting Standards. Councils are encouraged to provide interpretive information wherever possible to ensure the community is able to easily understand the council’s financial performance and position.

Councils are encouraged to present statutory requirements against relevant Delivery Program performance. Should the council wish to report on other aspects of services or programs provided to its community, it is encouraged to do so.

**State of the Environment Reporting**

A report on the State of the Environment is to be reported against the environmental objectives identified in the Delivery Program/Operational Plan as part of the council’s annual report.

Councils can use previous State of the Environment Reports to enable trends to be monitored over time, but it is important that councils critically review their current environment reporting system to ensure that it is integrated and relevant to the council’s long-term environmental objectives (as identified in the Community Strategic Plan), and enables informed environmental planning for the future.

Councils may wish to refer to further guidance on State of the Environment reporting in the Integrated Planning and Reporting Manual.

**Group 2 and 3 Councils Annual Reporting Requirements**

Councils’ annual reporting requirements are set out in the historical version of the *Local Government Act 1993* (the Act) (section 428) and the Local Government (General) Regulation 2005 (the Regulation) (Part 9, Division 7).


and the historical version of the Regulation at:
The Principal Activities section of the annual report is intended as a measure of how well councils achieve the outcomes anticipated in their management plans. It should align closely with the Management Plan’s key activities and measures. It must provide sufficient information and be presented in such a way that it is meaningful to the community.

The legislation requires that a copy of a council’s full audited financial reports, including the general purpose financial reports (plus notes) and the special purpose financial reports (plus notes), form part of the annual report. These financial reports may be included in either the body of the annual report or as an appendix. Councils are encouraged to provide interpretive information wherever possible to ensure the community is able to easily understand the council’s financial performance and position.

State of the Environment reporting
Group 2 and 3 councils are required to prepare a supplementary State of the Environment report for 2010-11 and submit this to the Division by 30 November 2011 (see section 428(2)(c) of the Act and clause 217(2) of the Regulation (historical version)). A checklist is also available on the ‘Local Government Reform Program – Promoting Better Practice’ page of the Division’s website at www.dlg.nsw.gov.au.

The supplementary State of the Environment Report should be used as an opportunity to identify how the information currently being collected and reported may inform the council’s future community strategic planning and reporting for environmental issues under the new planning and reporting requirements.

Publishing options – all councils

A number of councils have adopted the practice of providing a summary annual report to residents and ratepayers. While this format provides a useful overview of activities for the community, it does not replace the annual report.

The reported information must still be available to the public in a form that is clearly identifiable and accessible. There is no specific requirement for the information to be published in hard copy format as a single document. However, the full report should be available at council offices for those that do not have internet access. It must also be possible to readily provide a printed copy of the annual report, or sections of it, to a member of the public upon request.

Submitting reports – all councils

All councils are required to provide a copy of their Annual Report to the Minister for Local Government within five months of the end of the financial year (ie, by 30 November 2011). In practice, this means sending the report to the Chief Executive, Division of Local Government, Department of Premier and Cabinet.
It is preferable that councils make available an electronic copy of the Annual Report by publishing it on the council’s website. Where this occurs, the council may formally advise the Minister by letter or email that the report has been published and specify the URL for the document. Emails may be sent to dlg@dlg.nsw.gov.au.

Group 2 and 3 councils are required to submit their supplementary State of the Environment Report in the same way as their annual report.

Councils are reminded that there are no specific provisions under the Act for granting extensions to individual councils for submitting reports after the due date.

**End-of-term reporting**

Councils are reminded that in 2012, following the ordinary election of councillors, councils’ annual reports must include a report as to the council’s achievements in implementing the Community Strategic Plan over the previous four years (or less, as councils transition to the new framework). This also means drawing upon achievements in the implementation of the four year Delivery Program.

Councils should start planning for this report early because they may need to obtain information from other organisations, including State Government agencies, to inform the end-of-term report. Further information on end-of-term reporting will be provided in due course.

**State of the Environment Reporting**

A comprehensive report on the State of the Environment is also required to be prepared and included as part of the end-of-term annual report. This means that the annual report will include a report on how the council has met the environmental objectives in the Community Strategic Plan. The report on the State of the Environment must include progress against relevant performance indicators for the environmental objectives of the Community Strategic Plan and Delivery Program, report on and update trends for indicators, and identify all major environmental impacts.

Councils are strongly encouraged to develop their comprehensive State of the Environment report in partnership with other councils in their region and Catchment Management Authorities, as environmental monitoring and reporting is more useful when done at a regional and/or catchment scale.

Ross Woodward  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT

SUBJECT: LEICHHARDT INTEGRATED TRANSPORT PLAN - PROGRESS REPORT

AUTHOR: KEN WELSH – STRATEGIC TRANSPORT PLANNER

FILE REF:

DATE: 30 AUGUST 2011

WORD PROCESSING REF:

DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil at this stage

Policy Implications: Nil at this stage

Strategic Plan Objective: Community Well-being, Accessibility, Place Where We Live & Work, Sustainable Development

Staffing Implications: Nil at this stage

Notifications: Nil at this stage

Other Implications: Nil at this stage
1. **Purpose of Report**

This report has been prepared to provide the Environment & Recreation Committee with an overview of the current status of Leichhardt’s Integrated Transport Plan (formerly known as the Leichhardt Integrated Transport Strategy).

The contents of this report provide an overview of the transport plan’s research and consultation to date, to provide background for a briefing which will be provided to the committee on the evening of 6 September 2011.

2. **Recommendations**

That the Environment & Recreation Committee receive and note this report.

3. **Background**

In September 2010 Leichhardt Council commissioned GTA Consultants, with “People for Places and Spaces” (PPS), to prepare Leichhardt's Integrated Transport Plan 2011.

The Integrated Transport Plan was proposed to provide Leichhardt Council with a framework for its future transport planning which integrates with Council’s:

- 2020+ Strategic Plan (existing)
- Sustainability Strategy (existing)
- Community and Cultural Plan (in preparation)
- Local Environmental Plan (in preparation)
- Development Control Plan (in preparation)
- Economic Development Plan (in preparation)

Ultimately the Integrated Transport Plan will produce a:

- 10 Year Strategic Service Plan
- 4 Year Service Delivery Strategy
- Series of suggested actions for implementation in the immediate future

The guiding objective of the Integrated Transport Plan is to *increase the mode share for sustainable transport for all travel.*

This objective will be achieved through the Plan’s ability to provide a template for the next 10 years that will:

- Increase walking, cycling and public transport use, and reduce private car dependency.
- Integrate transport with land use and community activities.
- Provide equitable transport solutions for our Community.
• Support a sustainable, environmentally responsible future.

The Integrated Transport Plan will be designed to:
• Develop transport systems that integrate local access needs with regional transport.
• Identify innovative approaches that could be suitable for implementation in Leichhardt LGA.
• Identify opportunities for lobbying and advocacy to achieve and implement each strategy contained in the Integrated Transport Plan.
• Deliver a sustainable and livable community, facilitated by increased use of public transport and self-propelled transport.

While the Integrated transport Plan will focus largely on specific initiatives for Leichhardt local government area it is being prepared in cognisance of transportation and land use planning initiatives occurring throughout the Inner Sydney Regions (Figure 1). An essential element of the Integrated Transport Plan will be achievement of a comprehensive integration including the integration of:
  o Transport modes
  o Transport, Land Use and Community/Cultural Activities;

as well as, cross border integration of transport initiatives throughout the Inner Sydney Region.

Figure 1 – Inner Sydney Region
4. Report

4.1 Community Consultation
A two stage community consultation program is proposed for the Plan

- Stage 1 – Initial consultation to assist in the development of the Plan.
- Stage 2 – consultation on the Draft Plan to assist in fine tuning the Plan

4.1.1 Stage 1 Consultation
Stage 1 was conducted in October and November 2011 with a total of 291 community responses being received. These responses were then used to inform preparation of the draft ITS.

4.1.2 Stage 2 Consultation
Stage 2 of the community consultation program envisages the presentation of a draft Plan at;

- Facilitated display workshops which will be held at Annandale, Leichhardt and Balmain Town Halls,
- Online presentation on Council’s web site

A technical workshop will also be held for the transport providers and adjoining councils.

Feedback from these consultation activities will be used to inform any remodelling of the Draft Plan which will result in the final Integrated Transport Plan. This final Plan will subsequently be presented to Council for adoption.

4.2 Preliminary Analysis of Stage 1 Consultation
Analysis of feedback from Stage 1 of the Community Consultation process indicated the following key considerations:\

- General support for improvements to:
  - road safety
  - public transport
  - traffic management and traffic congestion
  - cycling facilities
  - pedestrian facilities and ease of access
  - community transport services
  - parking management

- Specific concern expressed regarding:
  - road safety, particularly in relation to pedestrians
  - traffic volumes and speeds in specific areas

\(^1\) These considerations are not shown in any specific order of importance
There was also a general view that Leichhardt LGA was a good location with ready access both to The City and internally.

4.3 Analysis of Travel Characteristics
GTA Consultants analysed key elements of travel behaviour in Leichhardt LGA. A summary of Leichhardt's travel characteristics are summarised in the following figures.

Figure 2 – Reasons for Travel by Residents

Leichhardt LGA - Reason for Travel (trips)

- Commute: 18%
- Social/recreation: 25%
- Serving passenger: 10%
- Shopping: 18%
- Personal business: 5%
- Work related business: 12%
- Education/childcare: 7%
- Other: 5%
### Figure 3 – Average Trip Distance (Purpose of Trip)

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Number of Trips</th>
<th>Distance of Trips (km)</th>
<th>Distance per Trip (km)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commute</td>
<td>45,000</td>
<td>310,000</td>
<td>6.8</td>
</tr>
<tr>
<td>Work related business</td>
<td>30,000</td>
<td>234,000</td>
<td>7.7</td>
</tr>
<tr>
<td>Education/child care</td>
<td>17,000</td>
<td>72,000</td>
<td>4.3</td>
</tr>
<tr>
<td>Shopping</td>
<td>44,000</td>
<td>97,000</td>
<td>2.2</td>
</tr>
<tr>
<td>Personal business</td>
<td>13,000</td>
<td>41,000</td>
<td>3.1</td>
</tr>
<tr>
<td>Social/recreation</td>
<td>63,000</td>
<td>248,000</td>
<td>3.9</td>
</tr>
<tr>
<td>Serve passenger</td>
<td>24,000</td>
<td>69,000</td>
<td>2.9</td>
</tr>
<tr>
<td>Other</td>
<td>13,000</td>
<td>35,000</td>
<td>2.6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>250,000</strong></td>
<td><strong>1,106,000</strong></td>
<td><strong>4.4</strong></td>
</tr>
</tbody>
</table>

### Figure 4 – Average Trip Distance (Mode of Travel - All Trips)

<table>
<thead>
<tr>
<th>Mode</th>
<th>Number of Trips</th>
<th>%</th>
<th>Distance of Trips (km)</th>
<th>%</th>
<th>Distance per Trip (km)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle driver</td>
<td>81,000</td>
<td>32%</td>
<td>595,000</td>
<td>54%</td>
<td>7.3</td>
</tr>
<tr>
<td>Vehicle passenger</td>
<td>31,000</td>
<td>12%</td>
<td>127,000</td>
<td>11%</td>
<td>4.1</td>
</tr>
<tr>
<td>Train</td>
<td>5,000</td>
<td>2%</td>
<td>49,000</td>
<td>4%</td>
<td>9.9</td>
</tr>
<tr>
<td>Bus</td>
<td>32,000</td>
<td>12%</td>
<td>136,000</td>
<td>12%</td>
<td>4.3</td>
</tr>
<tr>
<td>Walk only</td>
<td>92,000</td>
<td>36%</td>
<td>66,000</td>
<td>6%</td>
<td>0.7</td>
</tr>
<tr>
<td>Walk linked</td>
<td>-</td>
<td>-</td>
<td>48,000</td>
<td>4%</td>
<td></td>
</tr>
<tr>
<td>Other modes</td>
<td>16,000</td>
<td>6%</td>
<td>84,000</td>
<td>8%</td>
<td>5.3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>257,000</strong></td>
<td><strong>100%</strong></td>
<td><strong>1,106,000</strong></td>
<td><strong>100%</strong></td>
<td><strong>4.3</strong></td>
</tr>
</tbody>
</table>
**Figure 5 – Most popular Workplace Locations for Leichhardt LGA Residents**

<table>
<thead>
<tr>
<th>LGA where Residents of Leichhardt Work</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Botany Bay</td>
<td>2%</td>
</tr>
<tr>
<td>Canada Bay</td>
<td>2%</td>
</tr>
<tr>
<td><strong>Leichhardt</strong></td>
<td><strong>18%</strong></td>
</tr>
<tr>
<td>Marrickville</td>
<td>2%</td>
</tr>
<tr>
<td>North Sydney</td>
<td>5%</td>
</tr>
<tr>
<td>Parramatta</td>
<td>3%</td>
</tr>
<tr>
<td>Ryde</td>
<td>4%</td>
</tr>
<tr>
<td><strong>Sydney City</strong></td>
<td><strong>41%</strong></td>
</tr>
<tr>
<td>Willoughby</td>
<td>2%</td>
</tr>
<tr>
<td>Outside Greater Metropolitan Area</td>
<td>3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>80%</strong></td>
</tr>
</tbody>
</table>

**Figure 6 – Mode Share for Trips to Work**

Leichhardt LGA - Mode Share of Trips to Work

- Car driver
- Bus
- Walked only
- Car passenger
- Ferry
- Tram
- Bicycle
- Taxi
- Motorcycle
- Truck
- Other mode
Figure 7 – Mode Share for Trips to Work by Area

Figure 8 – Most Popular Home LGA for Leichhardt Workforce

<table>
<thead>
<tr>
<th>LGA</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashfield</td>
<td>4%</td>
</tr>
<tr>
<td>Bankstown</td>
<td>2%</td>
</tr>
<tr>
<td>Blacktown</td>
<td>2%</td>
</tr>
<tr>
<td>Canada Bay</td>
<td>7%</td>
</tr>
<tr>
<td>Canterbury</td>
<td>5%</td>
</tr>
<tr>
<td>Hornsby</td>
<td>2%</td>
</tr>
<tr>
<td>Leichhardt</td>
<td>28%</td>
</tr>
<tr>
<td>Marrickville</td>
<td>6%</td>
</tr>
<tr>
<td>North Sydney</td>
<td>2%</td>
</tr>
<tr>
<td>Parramatta</td>
<td>2%</td>
</tr>
<tr>
<td>Randwick</td>
<td>2%</td>
</tr>
<tr>
<td>Rockdale</td>
<td>2%</td>
</tr>
<tr>
<td>Ryde</td>
<td>3%</td>
</tr>
<tr>
<td>Sutherland Shire</td>
<td>2%</td>
</tr>
<tr>
<td>Sydney</td>
<td>6%</td>
</tr>
</tbody>
</table>
**Figure 9 – Average Travel Times (Public Vs Private Transport) for Peak Period Commutes between Leichhardt and Adjacent LGAs**

<table>
<thead>
<tr>
<th>Employment Destination (LGA)</th>
<th>Public Transport Modes Available</th>
<th>Estimated time taken by public transport*</th>
<th>Estimated time taken by car**</th>
<th>Average distance**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Botany Bay</td>
<td>Bus / bus, Bus / train</td>
<td>40 to 50 minutes</td>
<td>20 minutes</td>
<td>10km</td>
</tr>
<tr>
<td></td>
<td>Notes: No direct services, requirement to go via Sydney city</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canada Bay</td>
<td>Bus</td>
<td>15 to 20 minutes</td>
<td>10 minutes</td>
<td>5km</td>
</tr>
<tr>
<td>Marrickville</td>
<td>Bus / bus</td>
<td>25 to 30 minutes</td>
<td>10 minutes</td>
<td>5km</td>
</tr>
<tr>
<td></td>
<td>Notes: No direct PT services, requirement to go via Dulwich Hill, Petersham or Sydney city</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>North Sydney</td>
<td>Bus / train, Bus / bus</td>
<td>30 to 40 minutes</td>
<td>20 to 30 minutes</td>
<td>12km</td>
</tr>
<tr>
<td></td>
<td>Ferry / bus or walk</td>
<td>20 to 30 minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Notes: Ferry available AM only – est. time based on departure from Balmain</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parramatta</td>
<td>Bus / train</td>
<td>40 to 50 minutes</td>
<td>30 minutes</td>
<td>20km</td>
</tr>
<tr>
<td></td>
<td>Notes: Direct bus services are available however the quickest route is via bus / train combination</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ryde</td>
<td>Bus / bus</td>
<td>30 to 40 minutes</td>
<td>20 minutes</td>
<td>12km</td>
</tr>
<tr>
<td></td>
<td>Notes: Direct services available from Rozelle</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Willoughby</td>
<td>Bus / bus, Bus / train</td>
<td>40 to 50 minutes</td>
<td>20 to 30 minutes</td>
<td>15km</td>
</tr>
</tbody>
</table>

---

2 A large proportion of Leichhardt residents are employed within a limited number of LGAs. Although there are substantial public transport linkages to the city centre, there are issues with regard to the time taken on public transport service to other destinations. Figure 8 summarises the average time taken by private versus public transport to the most common work destinations of Leichhardt residents outside of the Leichhardt and Sydney City LGA’s.
Additional research for the preliminary draft Integrated Transport Plan included:

- Age profiles
- Public transport accessibility
- Traffic, parking and crash data
- Facilities analysis
- Use of the Sustainable Movement Initiative for Local Environments model developed by the Department of Climate Change and Water
Figure 11 – Draft Accessibility Map
4.4 Preliminary Draft Integrated Transport Plan

Subsequent to the conclusion of Stage 1 of the community consultation program a preliminary draft Integrated Transport Plan was prepared for presentation to council. In conjunction with this document two technical papers were also prepared:

- Stage 1 Community Consultation Report
- Leichhardt Integrated Transport Plan Technical Volume (which contained many of the figure presented earlier in this report)

The preliminary draft Plan was prepared based on community feedback received during the Stage 1 Community Consultation, with the recommended actions stemming from the key considerations raised by the community. Additionally a series of initiatives were included in the draft Plan to ensure that Leichhardt’s key objective of increasing the mode share for sustainable transport for all travel was catered for using recognised world’s best practice initiatives.

Based on stakeholder submissions the preliminary draft Integrated Transport Plan identified 9 Key Objectives:

- Improve accessibility within and through the LGA
- Create a legible, direct and safe pedestrian and cycling environment
- Provide appropriate levels of parking
- Encourage public transport use
- Provide a safe and efficient road network for all road users
- Facilitate integration of land use, transport and community & cultural activities
- Provide convenience for users of Leichhardt LGA
- Promote health and wellbeing
- Improve environmental conditions

Feedback received during Stage 1 of the community consultation program then lead to the formulation of the following hierarchy model (Figure 12) for application to the strategy development phase of the draft Integrated Transport Plan.
This hierarchy subsequently lead to the establishment of the Plan’s proposed mode share targets shown in Figure 13.

### Figure 13 – Mode Share Targets

<table>
<thead>
<tr>
<th>Mode</th>
<th>Existing</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle driver</td>
<td>32%</td>
<td>20%</td>
<td>-12%</td>
</tr>
<tr>
<td>Vehicle passenger</td>
<td>12%</td>
<td>8%</td>
<td>-4%</td>
</tr>
<tr>
<td>Train</td>
<td>2%</td>
<td>2%</td>
<td>-</td>
</tr>
<tr>
<td>Bus</td>
<td>12%</td>
<td>14%</td>
<td>+2%</td>
</tr>
<tr>
<td>Walk only</td>
<td>36%</td>
<td>40%</td>
<td>+4%</td>
</tr>
<tr>
<td>Other modes (incl taxi, cycle &amp; light rail)</td>
<td>6%</td>
<td>1%*</td>
<td>-</td>
</tr>
<tr>
<td>Cycling</td>
<td>-</td>
<td>10%</td>
<td>-</td>
</tr>
<tr>
<td>Light Rail</td>
<td>-</td>
<td>5%</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
<td>100%</td>
<td>-</td>
</tr>
</tbody>
</table>

From the professional technical analysis and community feedback a series of Strategies (or Actions) were proposed to assist in achieving the 7 Key Objectives *(outlined earlier in this report)*.

A key assessment tool for the Integrated Transport Plan will be an Action Assessment Matrix which will highlight the key objectives satisfied by each proposed action. A sample matrix is shown as Figure 14 below.
# Figure 14 – Action Assessment Matrix (Sample Only)\(^3\)

<table>
<thead>
<tr>
<th>Draft Actions</th>
<th>Objectives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with Schools to develop Walking School Bus programs and develop a Walking Shop Bus Program</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
<tr>
<td>Support future cycle hire schemes</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
<tr>
<td>Support community transport initiatives proposed by neighbouring Councils in order to provide a regional community transport service</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
<tr>
<td>Reduce parking availability in “Main Streets”</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
<tr>
<td>Increase parking availability in “Main Streets”</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
</tbody>
</table>

**Key** (to Figure 14)

1. Increase walking, cycling and public transport use, and reduce private car dependency.
2. Integrate transport with land use and community activities.
3. Provide equitable transport solutions for our Community.
4. Support a sustainable, environmentally responsible future.
5. Explore Transport systems that integrate local access needs with regional transport.
6. Develop Innovative approaches that could be suitable for implementation in Leichhardt LGA.
7. Pursue Opportunities for lobbying and advocacy to achieve and implement the strategy.
8. Convenience for Residents
9. Convenience for Businesses
10. Convenience for Shoppers
11. Improves Road Safety
12. Improves Air Quality
13. Benefits Freight Movements

### 4.5 Next Steps

Recently it was decided that Leichhardt’s future strategic documents would be based on the format established by the Community and Cultural Plan. The Integrated Transport Plan is now in the process of being revised to reflect this new format. During this process of revision the draft Integrated Transport Plan is also being reviewed to include suggestions received during the current series of briefings with councillors and appropriate committees.

Subject to consideration at these briefings the draft Integrated Transport Plan will be submitted for councils’ approval to exhibit.

\(^3\) The Sample Action Matrix provides an example only as the various actions and objectives are yet to be finalised
The Draft Plan will then be placed on exhibition for a minimum of 4 weeks, during which time Stage 2 of the Community Consultation process will be conducted (as referred to earlier in this report).
# ENVIRONMENT & RECREATION COMMITTEE
## OPERATION GUIDELINES

1. **Date & Time**
   - First Wednesday of every second month commencing in March
   - 6:30pm – 8.30pm. The timing of the meeting can be extended by vote on the night.

2. **Location**
   - Leichhardt Town Hall Supper Room

3. **Chair**
   - Elected by Councillors and as determined

4. **Quorum**
   - Two Councillors (including chair)
   - In the absence of a quorum at the Environment & Recreation Committee meeting, it is proposed that the meeting proceed as long as one (1) Councillor is present (ERC10/05).

5. **Time period to wait for Quorum**
   - 30 minutes from starting time of meeting

6. **Councillor and Staff Attendance**
   - 4 Councillors
   - Manager Environment & Urban Planning and/or
   - Team Leader Environment Strategy, Sustainability Engagement Officer
   - Senior Parks & Open Space Planner, Parks & Open Space Planner
   - Manager Parks & Streetscapes

7. **Community Representation**
   - Participation by community members, representatives of local community organisations and government agencies is to be actively encouraged.

8. **Decision made by Committee**
   - Decisions are made by majority vote of Councillors and community representatives.
   - Where a vote is tied the Chair shall exercise a casting vote.
   - Committee meeting minutes, including all decisions made by the Committee shall be referred to a meeting of Council to be endorsed.
   - Following the absence of a quorum at the Committee meeting, the Committee Agenda will be reported to the Ordinary Council meeting as a supplementary item (ERC10/05).

9. **Agenda and Report Availability**
   - Agendas and reports will be circulated to committee members by mail in the week prior to meeting.
   - Agendas and reports will be made available to the public 7 days prior to the meeting.

10. **Conflict of Interest**
    - At the commencement of each meeting the chairperson will ask all persons present to declare any conflicts of interest in relation to any items on the agenda. The chairperson will determine what action should be taken if such a conflict.