ENVIRONMENT & RECREATION COMMITTEE

Wednesday
6 August 2014

6.30pm

www.leichhardt.nsw.gov.au
Environment and Recreation Committee Terms of Reference

The Environment and Recreation Committee, being guided by the principles of ecologically sustainable development and maximising local passive and active recreation opportunities, deals with, but will not be limited to, the following:

Environment Policy development on:

- Council’s Sustainability Strategy
- Environmental health
- Waste minimisation and resource recovery
- Stormwater management
- Corporate Sustainability
- Trees and open space
- Landscaping
- Environmental education
- Pollution monitoring
- Biodiversity conservation and enhancement

Recreation Policy development on:

- Open space plans of management and masterplans
- Management of companion animals in open space
- Management and provision of open space, including small parks and sports fields
- Management and provision of recreational facilities
- Provision of recreational programs and services

Chairperson: Cr Daniel Kogoy
Deputy Chairperson: Cr Frank Breen

Acknowledgement of Country

I acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and their elders past and present.
NOTICE is hereby given that a meeting of the Environment & Recreation Committee will be held in the Supper Room, Leichhardt Town Hall on Wednesday, 6 August 2014 at 6.30pm.

Peter Head
General Manager

AGENDA

Acknowledgement of Country

1. Apologies
2. Declaration of Pecuniary Interest and Non-pecuniary Interest
3. Verbal Update re Footprints Ecofestival – from Emily Williams and Costa Atzemis
5. Presentation – Framework for Council and Committee meeting structures
6. Minutes of Previous Meeting: 4 June 2014 P07
7. Summary of Resolutions P13
8. Correspondence
10. Report – Big Bike Day Update 2014 P31
11. Report – Schools Program at Nursery P33
12. Report – South Annandale Neighbourhood Park Creation P36
13. Reports from the Community
14. Other Business
15. Next Meeting – 1 October 2014
NOTIFICATION OF SUPPLEMENTARY REPORT TO BE ISSUED MONDAY 4 AUGUST 2014: FRAMEWORK FOR COUNCIL AND COMMITTEE MEETINGS

<table>
<thead>
<tr>
<th>Division</th>
<th>General Manager</th>
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</table>
| Author         | Acting General Manager  
                Group Manager Community & Cultural Services  
                Director Environment and Community Management |
| Strategic Plan Key Service Area | Sustainable Services and Assets |

## SUMMARY AND ORGANISATIONAL IMPLICATIONS

### Purpose of Report
To consult Committees and report back to Council in September 2014 on options to improve the existing Council and Committee meetings structure and operations.

### Background
An analysis of Council and committee meetings from the past seven years indicates:
- an increase in number of committees
- a decrease in the number of people attending some of the committees
- an increase in staff administration required to support committees
- increase in number of items and length of time required by Council to dealt with council business.

Council engaged the Australian Centre of Excellence in Local Government who addressed principles of good governance and community engagement with Councillors and staff, and how our existing committees measure up with best practice. ACELG proposed a number of measures to improve the effectiveness of the Council and committee meeting framework, within the context of living within our means.

### Current Status
A report **Framework for Council and Committee Meetings** is being issued to all members of existing committees, from Monday 4 August 2014. Council Staff will present on the proposed Framework, and discuss with attendees at each Committee Meeting between 4 August and 3 September 2014.
The material in the Report and Presentation will respond to Council’s resolution C233/14

That Council:
1. In order to formally review its current Council and Committee meeting structures commences consultation with existing committee members, including the Precincts, in line with the recommended changes in section 4 (commencing on page 350 and ending on page 353 of the agenda) of this report.
2. Review the existing level of available resources to ensure effective and sustainable community engagement.
3. Report back to Council in September 2014 on both issues, including further advice about what is considered good practice community engagement in other councils.
4. Provide business papers to members of all committees prior to each meeting.

<table>
<thead>
<tr>
<th>Relationship to existing policy</th>
<th>Good Governance and effective community engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial and Resources Implications</td>
<td>To be determined however significant potential to improve both staff and Councillor productivity</td>
</tr>
</tbody>
</table>
| Recommendations | That Council note
1. a report **Framework for Council and Committee Meetings** is being issued to all members of existing committees, including Precincts, from Monday 4 August 2014, in keeping with resolution C233/14; and
2. that Council Officers will present on the proposed Framework, and discuss with attendees at each Committee Meeting between 4 August and 3 September 2014
3. that feedback from consultations will inform the report on this matter to Council at the September Ordinary Meeting. |
| Notifications | Reports sent to Members of Council Committees and presentation/discussion at following Committee meetings |
| Attachments                  | NIL: Supplementary Report Framework for Council and Committee Meetings to be circulated and published on website from 4 August 2014. |
### DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

<table>
<thead>
<tr>
<th>Financial Implications:</th>
<th>Nil</th>
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<tbody>
<tr>
<td>Policy Implications:</td>
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</tr>
<tr>
<td>Leichhardt 2025+ Strategic Plan Objective:</td>
<td>A Sustainable Environment</td>
</tr>
<tr>
<td>Staffing Implications:</td>
<td>Nil</td>
</tr>
<tr>
<td>Notifications:</td>
<td>Nil</td>
</tr>
<tr>
<td>Other Implications:</td>
<td>Nil</td>
</tr>
</tbody>
</table>
1. **Purpose of Report**

To advise the Committee of the minutes of the Environment & Recreation Committee held on 4 June 2014 including the amendments per Ordinary Meeting of 29 July 2014 (C231/14).

ITEM 3.4  
ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 4 JUNE 2014

ITEM 3.2  
ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 2 APRIL 2014

C231/14  
RESOLVED  JOBLING/ HANNAFORD

1. That the Minutes of the Environment and Recreation Committee held on 2 April 2014 and 5 March 2014 Climate Change Taskforce Minutes be received and noted with the exception of:

   a. recommendation ERC 20/14 from the Environment and Recreation Minutes of April 2, 2014 as it is contrary to Council resolution C13/14 which adopted the Integrated Transport Plan.

2. That Council receive and note the recommendations of the Environment and Recreation Committee Minutes of 2 April 2014 with the exception of: ERC 19/14 & ERC 20/14.

3. That Council approve expenditure of funds outlined in recommendation ERC 19/14 Environmental Grants as the recommendation is in accordance with the 2013/14 budget.

4. That Council not accept recommendation ERC 20/14 as it is contrary to Council resolution C13/14 which adopted the Integrated Transport Plan.

5. That the Minutes of the Environment and Recreation Committee held on 4 June 2014 and the 4 June 2014 Climate Change Taskforce minutes be received and noted with the exception of Item ERC 29/14.


2. **Recommendations**

That the minutes of the Environment & Recreation Committee meeting held on 4 June 2014 be received and noted including the amendments per Ordinary Meeting of 29 July 2014 (C231/14).
ITEM 3.4  ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 4 JUNE 2014

This matter was considered in conjunction with Item 3.2. Refer to resolution number C231/14.

ITEM 3.2  ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 2 APRIL 2014

C231/14  RESOLVED  JOBLING/ HANNAFORD

1. That the Minutes of the Environment and Recreation Committee held on 2 April 2014 and 5 March 2014 Climate Change Taskforce Minutes be received and noted with the exception of:

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5. That the Minutes of the Environment and Recreation Committee held on 4 June 2014 and the 4 June 2014 Climate Change Taskforce minutes be received and noted with the exception of Item ERC 29/14.

MINUTES of the Environment and Recreation Committee of Leichhardt Municipal Council held in the Supper Room on 4 June 2014.

Present at the meeting: Cr Frank Breen, Cr Daniel Kogoy, Cr Vera-Ann Hannaford, Cr Rochelle Porteous, Cr Craig Channells, David Lawrence, Paul Geraghty, Koko Clark, Jane Mowbray, Kath Hacking, Bronwen Campbell

Apologies: Cr Craig Channells, Jane Mowbray, Bev Maunsell, Gillian Leahy

Staff Present Richard Jarvis, Jon Stiebel, Rochelle Phillis, Aaron Callaghan

Meeting commenced: 7:42pm

ACKNOWLEDGEMENT OF COUNTRY:
Cr Kogoy performed acknowledgement of country in the capacity as Chair.

I acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and their elders past and present.

BUSINESS

ITEM 1 APOLOGIES

ERC 23/14 RECOMMENDED

That apologies be accepted for the non-attendance of: Cr Craig Channells, Jane Mowbray, Bev Maunsell and Gillian Leahy.

ITEM 2 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

Nil
ITEM 3
PRESENTATION – PETER FREEWATER (GREATER SYDNEY LOCAL LAND SERVICES) RE UPDATE ON SYDNEY HARBOUR CATCHMENT WATER QUALITY IMPROVEMENT PLAN

A presentation was made by Peter Freewater regarding update on Sydney Harbour Catchment Water Quality Improvement Plan.

ITEM 4
MINUTES OF THE PREVIOUS MEETING: 2 April 2014

ERC 24/14  RECOMMENDED  KOGOY/ LAWRENCE

That the minutes of the Environment & Recreation Committee meeting held on 2 April 2014 be received and noted.

ITEM 5
SUMMARY OF RESOLUTIONS

ERC 25/14  RECOMMENDED  KOGOY/CHANNELLS

That the information in the summary of resolutions be received and noted.

ITEM 6
CORRESPONDENCE
Nil

ITEM 7
PARKS AND COMMUNITY RECREATION PLANNING TEAM WORK PROGRAM

OFFICER RECOMMENDATION

That the community recreation planning work program be noted.

ERC 26/14  RECOMMENDED  KOGOY/GERAGHTY

1. That the community recreation planning work program be noted.

2. That Council note the omission of the regional skate park from the programme and note that this will be included as a major part of the community recreation work programme for 2014/15.
1. That the Mayor write to the Lord Mayor in relation to the timing and priorities for the implementation of the adopted Master Plan for Johnston’s Creek Master Plan with particular reference to the Crescent area of the parkland.

ITEM 8
REVIEW OF ENVIRONMENTAL SUSTAINABILITY STRATEGY

ERC 28/14 RECOMMENDED KOGOY/BREEN

That Council receive and note the project plan to develop the 10-year Environmental Sustainability Plan and corresponding Four-year Delivery Program which is consistent with the Councillor Briefing 20 May 2014.

ITEM 9
REPORTS FROM THE COMMUNITY

ITEM 10
OTHER BUSINESS

10.1 Environmental Engagement Officer position

ERC 29/14 RECOMMENDED CAMPBELL/GERAGHTY

That the Council’s Environmental Engagement Officer staff position be returned to a Permanent Full Time role.

10.2 Taylor Street (south)

ERC 30/14 RECOMMENDED LAWRENCE/KOGOY

That Council investigate rubbish dumping in Taylor Street (south) and the condition of the gardens as part of an overall maintenance program for the Living Streets program.

That Council investigate whether an additional bin is required within the Taylor St (south) area.

ITEM 11
NEXT MEETING

The next meeting will be held on Wednesday, 6 August 2014.

The meeting closed at 9:20 pm.
## Item 7

### LEICHHARDT MUNICIPAL COUNCIL

**REPORT**

<table>
<thead>
<tr>
<th>DIVISION:</th>
<th>ENVIRONMENTAL AND COMMUNITY MANAGEMENT</th>
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</thead>
<tbody>
<tr>
<td>SUBJECT:</td>
<td>SUMMARY OF RESOLUTIONS</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>CLARE HARLEY</td>
</tr>
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<td></td>
<td>MANAGER ENVIRONMENT AND URBAN PLANNING</td>
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<tr>
<td>FILE REF:</td>
<td></td>
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<tr>
<td>DATE:</td>
<td>28 JULY 2014</td>
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<td>WORD PROCESSING REF:</td>
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**Leichhardt 2025+ Strategic Plan Objective:**

- Community Well-being
- Accessibility
- Place where we live and work
- A sustainable environment
- Business in the Community
- Sustainable Services and Assets

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<thead>
<tr>
<th>Staffing Implications:</th>
<th>Nil</th>
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<tr>
<td>Notifications:</td>
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<td>Other Implications:</td>
<td>Nil</td>
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</table>
1. **Purpose of Report**

   To advise Council of the status of the Environment and Recreation Committee Resolutions of June.

2. **Recommendations**

   That the information be received and noted.
<table>
<thead>
<tr>
<th>Environment &amp; Recreation Committee</th>
<th>SUMMARY OF RESOLUTIONS</th>
<th>ACTION/TAKEN PLANNED &amp; ESTIMATED COMPLETION DATE</th>
<th>OFFICER</th>
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<tbody>
<tr>
<td>JUNE 2014</td>
<td></td>
<td>DWS Document Number (to be included)</td>
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</tr>
<tr>
<td>C231/14</td>
<td>ITEM 3.4 ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 4 JUNE 2014</td>
<td>Refer to resolutions below: ERC 19/14 ERC 20/14 ERC 29/14</td>
<td>Clare Harley Jon Stiebel</td>
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<tr>
<td>29 July 2014 Ordinary Meeting</td>
<td>This matter was considered in conjunction with Item 3.2. Refer to resolution number C231/14.</td>
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<td>ITEM 3.2 ENVIRONMENT AND RECREATION COMMITTEE MINUTES - 2 APRIL 2014</td>
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<td>C231/14 RESOLVED JOBLING/HANNAFORD</td>
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<tr>
<td>OTHER BUSINESS Environmental Engagement Officer position ERC 29/14</td>
<td>That the Council’s Environmental Engagement Officer staff position be returned to a Permanent Full Time role.</td>
<td>Refer to C231/14 At the May 6 Extraordinary Meeting Council considered a proposed amendment as follows: That the exhibition of the Draft Budget 2014-15 include the position of Environmental Education Officer as a permanent position. The amendment was defeated and Council resolved to (C141/14) endorse the Draft Delivery Program 2014 - 2018 and Operational Plan 2014-15 (including the Draft Budget 2014-15 and Statement of Revenue Policy) and place it on public exhibition from 13 May to 13 June 2014.</td>
<td>Jon Stiebel</td>
</tr>
<tr>
<td>OTHER BUSINESS Taylor Street (south) ERC 30/14</td>
<td>That Council investigate rubbish dumping in Taylor Street (south) and the condition of the gardens as part of an overall maintenance program for the Living Streets program That Council investigate whether an additional bin is required within the Taylor St (south) area.</td>
<td>Council’s Waste Inspectors are undertaking routine inspections of Taylor Street to establish the origin of waste items and will educate and / or take enforcement action if required. This action will assist in determining whether an additional waste bin is required. Council has a scheduled maintenance cycle for garden beds to ensure compliance with the maintenance standard.</td>
<td>Allan Willding</td>
</tr>
<tr>
<td>Environment &amp; Recreation Committee APRIL 2014</td>
<td>SUMMARY OF RESOLUTIONS</td>
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</table>
| **VERBAL PRESENTATION FROM ALLAN WILDING RE LEICHHARDT COUNCIL PLASTIC BAGS INITIATIVES** | ERC 14/14 | That Council campaign to ban plastic shopping bags and urge the NSW Government to introduce Container Deposit Legislation and in doing so:  
1. Council writes to the NSW Minister for the Environment asking that the Government pass legislation to ban Plastic Shopping Bags in NSW.  
2. Council writes to the NSW Minister for the Environment asking that the Government pass legislation to introduce Container Deposit Legislation.  
3. That information be included in Council E-News, Sustainability E-News and other appropriate Council media encouraging residents to write to the NSW Government urging that legislation is introduced to ban Plastic Shopping Bags in NSW and that Container Deposit legislation is introduced.  
4. That Council include information on plastic bag reduction on its website. | 1 & 2 Letters to the NSW Minister for the Environment re legislation to ban Plastic Shopping Bags / to introduce Container Deposit Legislation with Mayor for signature. | Allan Wilding Cheryl Walker |
| **SUMMARY OF RESOLUTIONS** | ERC 16/14 | 5. That Council investigate the feasibility of a composting toilet and other appropriate solutions at Elkington Park in relation to human defecation within the garden beds. | 5. All Council public toilets are locked overnight to prevent anti-social behavior. It is unlikely that another facility would be able to remain open for late night use. Further investigation in hand. | Rick Jarvis |
1. That Council note that the Environmental Grants have been aligned with the strategic objectives of the Environmental Sustainability Strategy.

2. That the following groups be allocated grants totaling $7,500 for the 2013/14 financial year under the Environmental Grants Program – Round 2, as follows:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Amount</th>
<th>Fee Waiver</th>
<th>Value of Fee Waiver</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEALIFE Conservation Fund</td>
<td>$5,000</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Climate Change Balmain-Rozelle (food waste project)</td>
<td>$2,500</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Total Recommended Round 2: $7,500
Total Available Round 2: $7,900
Total Budget 2013/2014: $20,000

1-2. Adopted at the 22 July Ordinary Meeting. Agreement for signature; cheques being organised.

3. That feedback from Council officers be given to Climate Change Balmain Rozelle regarding the application “Solar laggards to Solar Leader” and that they are eligible to re-submit their application to the next round of Environmental Grant funding.

4. That feedback from the committee on the grants determination process includes that full copies of Grant Applications should be made available to the committee when determining the

3. Members of Climate Change Balmain-Rozelle attended a grants information session at which they received feedback and spoke with a Council officer regarding their application ‘Solar Laggard to Solar Leader’.

Emily Williams
Jon Stiebel
<table>
<thead>
<tr>
<th>Environment &amp; Recreation Committee APRIL 2014</th>
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<tr>
<td></td>
<td>successful grants and that consideration be given to asking applicants to present their proposed projects to the committee as part of the grants determination process.</td>
<td>4. Grant applications will now be provided to Councillors prior to committee meetings at which applications are considered.</td>
<td>Emily Williams Jon Stiebel</td>
</tr>
<tr>
<td>REPORTS FROM THE COMMUNITY ERC 20/14</td>
<td>Angela Michaelis generated a discussion regarding Eco-Transit’s proposal for extension of the light-rail to Balmain and Barrangaroo and asking what is Council’s position on this proposal. That Council revisit their position regarding the proposal for the extension of the light-rail to Gladstone Park Balmain as recommended by Officers within the Draft Integrated Transport Plan and that Council supports the inclusion of the Gladstone Park Station; noting that this station could be part of a loop to the city.</td>
<td>Refer to C231/14 Recommendation ERC 20/14 from the Environment and Recreation Minutes of April 2, 2014 not adopted as it is contrary to Council resolution C13/14 which adopted the Integrated Transport Plan.</td>
<td>Ken Welsh</td>
</tr>
<tr>
<td>OTHER BUSINESS 10.2 Community Engagement and Participation Plan to Increase Food Recycling in Multi Unit Dwellings ERC 21/14</td>
<td>That Council endorses the Community Engagement and Participation Plan to Increase Food Recycling in Multi Unit Dwellings.</td>
<td>Implementation of the Community Engagement and Participation Plan to increase Food Recycling in Multi Unit Dwellings has commenced and will continue until September 2016.</td>
<td>Cheryl Walker</td>
</tr>
<tr>
<td>10.3 Tidal Markers Balmain ERC 22/14</td>
<td>That Council investigate the removal of sea-level rise markers as a result of refurbishment to Ferry Wharves in Balmain and makes recommendations for their reinstatement.</td>
<td>Noted for investigation</td>
<td>Jon Stiebel Allan Willding</td>
</tr>
<tr>
<td>Environment &amp; Recreation Committee PREVIOUS Resolutions</td>
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| **OTHER BUSINESS**                                    | A number of agenda items were requested by community members to be included for discussion at the April Committee meeting. These items are listed as follows: | 3. To be tabled at 6 August meeting. | Rick Jarvis  
Heidi Webb |
| ERC 12/14                                              | 3. Significant Tree Inventory – request from the committee for this to be supplied at the next Committee meeting and a request that this also be placed on the Council’s web site. | Works complete. | Rick Jarvis |
| **ILLOURA RESERVE – TREE VANDALISM**                  | The Poisoned Tree Policy requires that a report be provided to Environment and Recreation Committee outlining the actions planned under the Policy. | | |
| ERC 11/14                                              | a) Notices seeking information about the incident have been attached to the three tree surrounds. | | |
|                                                        | b) A Mayoral media statement has been released. | | |
|                                                        | c) The type of herbicide used was Glyphosate. | | |
|                                                        | d) Replacement trees to be planted in the cooler months. | | |
|                                                        | e) Shrouding of the tree surrounds will be undertaken in a dense dark shade cloth fabric. | | |
|                                                        | f) Signwriting will be applied on the shroud fabric with the following text: “Twelve trees killed: two trees planted in this spot since July 2013 have each been vandalised or poisoned. Information requested – Leichhardt Council Poisoned Tree Policy” | | |
Environment & Recreation Committee
PREVIOUS Resolutions

| ACTION/TAKEN PLANNED & ESTIMATED COMPLETION DATE |
| OFFICER |
| DWS Document Number (to be included) |

<table>
<thead>
<tr>
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<tr>
<td>g) That an officers report on the poisoned trees at Illoura Reserve be provided to the February 2014 Ordinary Council meeting outlining a planned approach for Council consideration in dealing with the issue of vandalised trees at Illoura Reserve. That this plan include escalating options on how Council can address vandalism issues including consideration options on the installation of shade cloths, banners and CCTV.</td>
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</table>

**Note:** copy of Council resolutions re Supplementary Report submitted to the 25 February 2014 Ordinary Meeting.

**ITEM 6.11** ILLOURA RESERVE - TREE VANDALISM, SUPPLEMENTARY REPORT

**C18/14** RESOLVED BREEN / CHANNELS

1. That the report be received and noted.

2. That a report be provided recommending Council’s response to vandalised trees including options for escalating Council’s response where trees continue to be vandalised in a particular area.

CARRIED UNANIMOUSLY

<table>
<thead>
<tr>
<th>PROPELLER PARK – PROPOSED WATER ACCESS STAIR</th>
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<tbody>
<tr>
<td>ERC 10/14</td>
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</table>

1. That the proposed water access stair be constructed at the western end of the sea wall at Propeller Park.

1. New stair complete. Rick Jarvis
<table>
<thead>
<tr>
<th>Environment &amp; Recreation Committee PREVIOUS Resolutions</th>
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<tr>
<td>SUMMARY OF RESOLUTIONS</td>
<td>5. Ballast Point Regional Park – Status of Memorandum of Understanding</td>
<td>5. A meeting has been organised with SHFA to move the formation of a draft Memorandum of Understanding forward. The first meeting was held in early May. A Draft Copy is currently being examined by Council’s Legal Section once approved this will be brought back to Council for Consideration (the rational for this will be explained at the next ERC meeting).</td>
<td>Aaron Callaghan</td>
</tr>
<tr>
<td>ERC 04/13</td>
<td>That the draft Memorandum of Understanding for Ballast Point be brought back to the Environment and Recreation Committee for consideration at the earliest opportunity.</td>
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<tr>
<td>ERC 05/13</td>
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DIRECTOR’S SUMMARY – ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil additional

Policy Implications: All applications assessed within program guidelines outlined in the Leichhardt Grants and Community Resourcing Policy 2012.

Strategic Plan Objective: Leichhardt 2025+
Environmental Sustainability Strategy 2010-14:
- Land
- Climate Change and Air Quality
- Transport
- Water
- Biodiversity
- Waste and Consumption

Staffing Implications: NIL

Notifications: All groups have been informed that the matter is being considered by Council.

Other Implications: NIL
1. **Purpose of Report**

To inform Council of the requests for grants under the Environmental Grants Program for the 2014/15 financial year and to make recommendations on funding allocations to community groups for Council’s consideration.

2. **Recommendation**

1. That Council note that the Environmental Grants have been aligned with the strategic objectives of the Environmental Sustainability Strategy.

2. That the following groups be allocated grants totalling $20,000 for the 2014/15 financial year under the Environmental Grants Program:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Amount</th>
<th>Fee Waiver</th>
<th>Value of Fee Waiver</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Annandale North Out of School Hours Care Association</td>
<td>$2,300</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>2 Bower Reuse and Repair Centre Co-op</td>
<td>$3,200</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>3 KU Leichhardt Preschool</td>
<td>$5,000</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>4 Orange Grove Public School P&amp;C Association</td>
<td>$4,800</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>5 PCYC Glebe/Leichhardt</td>
<td>$4,700</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Total Recommended $20,000

Total Budget 2014/2015 $20,000

3. **Background**

Environmental Grants have been developed in alignment with the adopted Grants and Community Resourcing Policy 2012.

The total budget for Environmental Grants for 2014/2015 is $20,000.

4. **Report**

4.1 Council advertised for applications for the Environmental Grants Program in the June 2014 period. The grants were promoted on Council’s website, in paid advertising, in the Mayoral Column of the Inner West Courier, and through a mail out to Council’s community networks. The guidelines and criteria under which applications were assessed are published on Council’s website: [www.leichhardt.nsw.gov.au/Community/Grants-Program](http://www.leichhardt.nsw.gov.au/Community/Grants-Program) and copies will be tabled at the Environment & Recreation Committee meeting.
Two Grants Program information sessions were held on Thursday 19 June 2014 during the day and evening to assist applicants in developing their proposals.

A selection panel was formed consisting of Council Officers. A community representative was sought via email invitations to Council committee members, however on this occasion no one was available to assist.

4.2 This year, 6 applications were received from groups for the 2014/2015 Environmental Grants seeking total funding of $24,467.

Attachment 1 outlines the applications made and the ranking given to each and Attachment 2 gives further details of each proposed project. Those that fully met the criteria were given a higher score; those that partially met the criteria were given a lower score. Five groups are recommended to receive funding from the Environmental Grants budget. The recommended groups and projects are detailed as follows:

<table>
<thead>
<tr>
<th>Rank</th>
<th>Applicant</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PCYC Glebe/Leichhardt</td>
<td>Urban Environmental Connections 2040: To develop an unused piece of land at the rear of the PCYC into a vibrant area that can be used for local youth for recreation and also a sustainable garden with 2 sections. One to have native plants and small pond for local frogs and also an organic garden with vegetables with a worm farm for recycling and a large Aboriginal wall mural promoting environmental sustainability.</td>
</tr>
<tr>
<td>2</td>
<td>KU Leichhardt Preschool</td>
<td>Naturescape Play and Learn Area: Develop a natural outdoor play space to support interactive sustainability learning. Project will create a dry creek bed and wharf linked to frog pond and native bird garden. The space will be used to teach children and their families about biodiversity, water and wastes.</td>
</tr>
<tr>
<td>3</td>
<td>Bower Reuse and Repair Centre Co-op</td>
<td>Swap Shops: community exchange and reuse: Promoting reuse and exchange, the Bower wishes to host a series of ‘swap shops’ for Leichhardt residents. A local exchange event where residents have the chance to pass on things they no longer want, in exchange for something they need.</td>
</tr>
<tr>
<td>4</td>
<td>Orange Grove Public School P&amp;C Association</td>
<td>Bush Tucker Garden and Cultural Wall: rejuvenation of a community site located at Orange Grove Public School to create a bush tucker garden and dynamic cultural wall.</td>
</tr>
<tr>
<td>5</td>
<td>Annandale North Out of School Hours Care Association (ANOOSHCA)</td>
<td>School Orchard: Create a small school ‘orchard’ of fruit trees that includes bush tucker plants and a native bee hive, in previously unusable spaces. Increase green footprint of the school for children to use for respite, play and education.</td>
</tr>
</tbody>
</table>
Due to the number of applications received that were of a high standard, indicative of the enormous talent and energy in the local community, Council was able to fund 5 projects. The Selection Panel distributed funds according to the applicant’s ranking and analysis of the applicant’s budget.

5. Summary/Conclusion

Of the total 6 applications received, 5 are recommended for funding totalling $20,000. The projects recommended met the criteria at a high standard and are strongly aligned with Council’s Environmental Sustainability Strategy 2010-14.
### Attachment 1: Environmental Grant applications by ranking

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project Title and Summary</th>
<th>Amount Requested ex GST</th>
<th>In-kind Support Requested</th>
<th>Project Start Date</th>
<th>Project End Date</th>
<th>Does the applicant meet all the eligibility criteria?</th>
<th>Has the applicant received funding for this project in the last 3-4 years?</th>
<th>Amount Recommended</th>
<th>In-kind Support Recommended</th>
<th>Selection Panel Rank</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCYC Glebe Leichhardt</td>
<td>Urban Environmental Connections 2040: To develop an unused piece of land at the rear of the PCYC into a vibrant area that can be used for local youth for recreation and also a sustainable garden with 2 sections. One to have native plants and small pond for local frogs and also an organic garden with vegetables with a worm farm for recycling and a large Aborigional wall mural promoting environmental sustainability.</td>
<td>$4,700</td>
<td>No</td>
<td>01/09/2014</td>
<td>31/12/2014</td>
<td>Yes</td>
<td>Yes</td>
<td>$4,700</td>
<td>Nil</td>
<td>1</td>
<td>Integrates education, outdoor recreation, sustainability and environmental art, as well as supporting young people.</td>
</tr>
<tr>
<td>KU Leichhardt Preschool</td>
<td>Naturescape Play and Learn Area: Develop a natural outdoor play space to support interactive sustainability learning. Project will create a dry creek bed and wheelchair accessible frog pond and native bird garden. The space will be used to teach children and their families about biodiversity, water and waste.</td>
<td>$5,000</td>
<td>No</td>
<td>01/09/2014</td>
<td>30/11/2014</td>
<td>Yes</td>
<td>Yes</td>
<td>$5,000</td>
<td>Nil</td>
<td>2</td>
<td>Builds terrestrial and aquatic biodiversity into their outdoor space; incorporates ongoing education for children and parents into the program.</td>
</tr>
<tr>
<td>Bower Reuse and Repair Centre</td>
<td>Swap Shops: community exchange and reuse. Promoting reuse and exchange, the Bower wishes to host a series of swap shops for Leichhardt residents. A local exchange event where residents have the chance to pass on things they no longer want, in exchange for something they need.</td>
<td>$3,400</td>
<td>No</td>
<td>13/12/2014</td>
<td>20/09/2015</td>
<td>Yes</td>
<td>Yes</td>
<td>$3,200</td>
<td>Nil</td>
<td>3</td>
<td>Offers a fun way for residents to learn about sustainable practices, meet others in their community, and save items from going to landfill.</td>
</tr>
<tr>
<td>Orange Grove Public School P&amp;C Association</td>
<td>Bush Tucker Garden and Cultural Wall: rejuvenation of a community site located at Orange Grove Public School to create a bush Tucker garden and dynamic cultural wall.</td>
<td>$5,000</td>
<td>No</td>
<td>30/09/2014</td>
<td>30/11/2014</td>
<td>Yes</td>
<td>Yes</td>
<td>$4,800</td>
<td>Nil</td>
<td>3</td>
<td>Has the potential to bring local community together and turn an unused space into a garden.</td>
</tr>
<tr>
<td>Annandale North Out of School Hours Care Association (AOSCHCA)</td>
<td>School Orchards: Create a small school 'orchard' of fruit trees that includes bush Tucker plants and a native bee hive, in previously unusable spaces. Increase green footprint of the school for children to use for respite, play and education.</td>
<td>$2,367</td>
<td>Yes - fee waiver for 2 Tending Lightly workshops</td>
<td>03/09/2014</td>
<td>19/12/2014</td>
<td>Yes</td>
<td>No</td>
<td>$2,300</td>
<td>$0</td>
<td>4</td>
<td>Adds native bee-keeping and farm visits to the more traditional kitchen garden.</td>
</tr>
<tr>
<td>SEA LIFE Conservation Fund</td>
<td>Water Refill Station for Orange Grove Public School: Purchase and install a water refill station on the school grounds. This will also be accessible to visitors of the Orange Grove food markets each Saturday.</td>
<td>$4,000</td>
<td>No</td>
<td>02/09/2014</td>
<td>01/12/2014</td>
<td>Yes</td>
<td>Waiting on 2013/14 round 2 grant</td>
<td>$0</td>
<td>Nil</td>
<td>5</td>
<td>Part of the larger project for which funding was applied in the 2013/14 round 2 Environmental Grants - waiting on adoption by Council.</td>
</tr>
</tbody>
</table>

Total | $24,487 | $20,000
Attachment 2: Project details (from Question 2: “What are you going to do? Please describe your project or activity in detail")

Annandale North Out of School Hours Care Association: ‘School Orchard’
We plan to plant fruit trees around boundaries & unused spaces to create small garden areas. A space near the school canteen will be used to plant kiwi fruit & grape vines to create screening and productive fruit trees. An area beside the hall will also be fitted with garden beds that will be planted with fruit trees and edible bush tucker plants such as fruit salad trees (multigrafted fruit trees), native finger limes, native berry plants etc. With the help of an artist the garden beds will be painted by the children. The native stingless bee hive will be located in this area. The focus will be on where food comes from, growing known and unusual fruit trees. Learning where fruit grows, how to look after them, cultural significance of fruit trees in different cultures, sharing produce, cooking from the produce etc. Guests would be invited to conduct workshops that children, parents & staff can attend including a Native Bee Hive workshop & a Bush Tucker workshop conducted by an Indigenous Educator. We could also visit fruit farms & allow the children to experience fruit picking and gain knowledge of food miles, see large scale orchards, see different types of apples, oranges, mandarins etc. growing in the Sydney Basin.

The Bower Re-Use and Repair Centre: ‘Swap Shops’
The Bower reuse and repair Centre is seeking funding for a series of ‘Swap Shop’ events for Leichhardt residents. A Swap Shop is a free and local exchange where members of the public have the chance to pass on things they no longer want, in exchange for something they need! Many people describe it as a kind of cashless bring and buy sale - Bring and Take. Participants do not need to bring anything in order to take away goods and vice versa. Swap shops recognise that things no longer wanted by someone might be another person’s treasure. By reusing things we cut down on the amount of waste that goes into landfill and reduce the amount of natural resources, such as oil, minerals, water and wood that we use in manufacturing new products. The Bower propose to organize facilitate and host four Swap Shops at the Addison Road community centre; accessible, local and able to offer ample parking. The event will utilize the experience and brand of the Bower to appeal to a broad range of Leichhardt residents and community groups. In the development of the delivery of each event the Bower will seek to develop contacts and partnerships with a number of Leichhardt’s voluntary community groups to assist with delivering the events and building capacity. The types of items we will seek to exchange are: Books – DVDs and CD – Kitchen Ware – lamp shades – pictures – tools – gardening items – Furniture – bric a brac – bikes and bike parts – electrical (subject to testing).

KU Leichhardt Preschool: ‘Naturescape Play and Learn Area’
The project will be conducted in two stages.
Stage 1: Natural outdoor play space to support interactive sustainability learning, including:
1. A dry creek bed that runs into a wharf, from which children can role-play (e.g. ‘fish’) and learn about issues related to water management and river health.
2. Building a frog pond linked to the dry creek bed and wharf to support local frog populations and facilitate children’s learning about life cycles and local
biodiversity. (The frog pond will have a thick wire covering to remove any drown risk while ensuring children are able to observe and interact with the frog pond. Adequate water run-off and water movement will minimize mosquitoes.)

3. Planting play-scape with suitable locally indigenous plants to attract and support local birdlife
4. Including structures to support local wildlife, including building a birdbath to attract local birdlife, and pipes and similar retreats to supplement local lizard habitat.

Stage 2: Using the play space for connecting local families with the preschool, and educational activities with children and families
1. The preschool will engage the children in maintaining the frog pond and learning about the life-cycles of frogs their vitality in local biodiversity
2. The preschool will engage the children in frog and bird watching and monitoring activities, learning about local biodiversity issues
3. The preschool will make use of Little Green Steps (Sustainability Education Kit for Childcare Centres, developed by a collaboration of Sydney-based Councils) and other resources to further guide development of relevant, ongoing educational activities for staff and children.
4. The preschool and Parent Committee will hold a launch event to enhance the connection and sense of community around the new space that brings together preschool staff, children and families. The event will include a workshop for local families on how to build a frogpond in your own garden, to encourage further support of local biodiversity beyond the preschool garden.

Orange Grove Public School P&C Association: ‘Bush Tucker Garden and Cultural Wall’
This is a transformational project. We plan to rejuvenate an unattractive area of the Orange Grove Public School (OGPS) grounds to create a serene and welcoming meeting place, featuring an indigenous themed dynamic cultural wall and a communal bush tucker garden. The site is accessed by students, parents, staff and hundreds of local residents and visitors every week. The project will involve two phases.

The first phase involves removing an unsightly metal cage that currently houses a row of Sulo bins along one wall of a school building. The under-utilised outdoor site is situated in a high foot traffic area accessed daily by students and families connected with OGPS and the Helping Hands OSHC service contracted to use the site. The site is also accessed each Saturday by stall holders and hundreds of people who visit the Organic Markets. Once the cage and bins are removed, we will engage the services of local artists who specialise in creating wall murals in public spaces. In collaboration with indigenous elders, students and families from the local area and the wider OGPS school community we will plan and create a wall mural reflective of Aboriginal heritage, spirituality and connection with the land. A major feature of the wall’s transformation will be space dedicated to the periodic placement of tiles created by each indigenous child who enrols at OGPS.

The second phase involves breaking up the asphalt that runs along the length of the wall to allow the placement of drainage pipes and the establishment of garden beds. These beds will be designed by a local indigenous horticulturalist and planted with suitable bush tucker plants that can be used for social/cultural/environmental
educational purposes and healthy eating initiatives that extend and enhance existing community gardening activities on the OGPS site. The planting and establishment of the bush tucker garden will involve the input of indigenous students and families from the Leichhardt municipality.

PCYC Glebe/Leichhardt: ‘Urban Environmental Connections 2040’
There is some land at the rear of the PCYC that was unused and belongs to Sydney Water when they had a water tank there, it was removed in 2012. Local Greens Member Jamie Parker has negotiated with Sydney Water about use of the land for our local young people and for it to be developed in the following way by the PCYC. There are 4 main parts to the projects:

1. Being able to put a 3 on 3 basketball court and handball court as the land has an area that is already cemented. The area needs to be cleaned and courts painted in.

2. On the back wall we were looking at doing a painting/mural, involving young local people and local Aboriginal artist Kathryn Dodd Farrawell, about messages involving the environment through Aboriginal art and having a theme of Community connecting to our urban environment.

3. We were looking at doing two small gardens. One is a vegetable garden used to grow tomatoes and other vegetables to use in our Cafe Youth program and also provide vegetables we would use also in other programs such as the Friend in Hand and Tweenies. Part of this would be the use of a worm farm for recycling of food scraps that could be used as fertilizer instead of chemicals. The other garden would have native plants and a small pond with local frogs and tadpoles that are present at the rear of the Club that exist at times subject to rain fall.

4. Education - as part of this would be an education component to the young people participating. This would be the history of the area including the use of the Aqueduct to transport water in the late 1800's that is still being used and starts from the unused land that is being looked at. Also it would involve education on the urban environment and how to create a sustainable garden.

SEALIFE Conservation Fund: ‘Water Refill Station for Orange Grove Public School’
Purchase and install a water station on the grounds of orange grove public school. This will also be accessible to visitors of the Orange Grove food markets each Saturday. Currently the children have no way of refilling their reusable water bottles as they don't fit under the aged taps. In addition the outdated bubbler systems either leak or don't have much pressure. The school needs to modernize its water drinking system so as to continue supporting the use of reusable water bottles and reduce plastic waste. In addition patrons of Saturday’s market will be able to reduce plastic waste from single use water bottles by refilling reusable water bottles.
## Item 10

### LEICHHARDT MUNICIPAL COUNCIL

**REPORT**

<table>
<thead>
<tr>
<th>DIVISION:</th>
<th>ENVIRONMENTAL AND COMMUNITY MANAGEMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUBJECT:</td>
<td>BIG BIKE DAY UPDATE 2014</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>EMILY WILLIAMS</td>
</tr>
<tr>
<td></td>
<td>SUSTAINABILITY ENGAGEMENT OFFICER</td>
</tr>
</tbody>
</table>

| FILE REF: |                     |
| DATE:     | 17 JULY 2014        |
| WORD PROCESSING REF: |               |

### DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

**Financial Implications:** Nil, project is within current budget allocation

**Policy Implications:** In line with:
- Council’s Vision for a Sustainable, Liveable and Connected Community.
- Leichhardt Integrated Transport Plan
- Leichhardt Climate Change Plan

**Strategic Plan Objectives:** Community Well-being, Accessibility, A Sustainable Environment

**Staffing Implications:** Within current resourcing

**Notifications:** Nil

**Other Implications:** Nil
1. **Purpose of Report**

   To update the committee on the upcoming Big Bike Day on Sunday 14 September 2014 at War Memorial Park.

2. **Recommendations**

   1. That Council note Big Bike Day will be held on Sunday 14 September 2014 from 10:30am-2:30pm in War Memorial Park.

3. **Background**

   Leichhardt Council’s strategic direction supports Active Transport, which has significant environmental, social and personal health benefits for the community. An integral aspect of active transport is the provision of information to encourage local residents to consider active transport as a viable and attractive means of travel within the LGA.

   Big Bike Day has been an annual event on the Leichhardt Council events calendar since 2000 to encourage the uptake of active transport amongst residents of the Inner West.

4. **Report**

4.1 **Overview**

   The Big Bike Day will be held on Sunday 14 September 2014 from 10:30am-2:30pm in War Memorial Park. Activities and entertainment will be ongoing in the park throughout the day. The big bike ride itself takes place from 12:00-1:00pm. A free healthy lunch will be provided in the park after the ride.

   Workshops will include basic cycling skills for adults and kids; road rules; unicycles; and BMX workshops for all ages. Other entertainment will include a rock climbing wall to encourage exercise; music; face painting; and bicycle decorating.

   Raffle winners will be announced at the end of event. Prizes will include a bicycle, bike lights and bells.

5. **Summary**

   The upcoming Big Bike Day will be held in War Memorial Park on Sunday 14 September 2014 from 10:30am to 2:30pm.
DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Program funding needs will be developed with further program development. Funding will be required if the program is to be implemented after the trial.

Policy Implications: Enacting the Urban Forest Policy

Strategic Plan Objective: The Environmental Sustainability Strategy 2010 – 2014 Action B10: Develop, maintain and deliver education services that improve community understanding of the values of biodiversity and native vegetation

Staffing Implications: Long term staffing needs will be developed with further program development.

Notifications: Nil

Other Implications: Nil
1. **Purpose of Report**

To inform the Committee and Council of the development of a proposed schools program trial involving the Rozelle Bay Community Native Nursery (RBCNN)

2. **Recommendations**

That the Environment and Recreation Committee note that

1. staff and volunteers are currently developing a schools program for a trial period at the Rozelle Bay Community Native Nursery, and
2. that if the level of uptake is adequate to undertake a trial, then a further report on the evaluation of the trial, and the proposal for funding and operating an ongoing program will be brought to Council.

3. **Report**

At the Ordinary Meeting in September 2013, Council resolved:

“*That Council investigate opportunities to increase children’s participation in local bush care activities through holiday programs at the Rozelle Bay Community Native Nursery.*” (C465/13)

This Report provides information on the development of programs for children at the Nursery.

The RBCNN has been located in new premises at Wisdom Street, Annandale since September 2012. The nursery is now in a prime location to host environmental activities, and the upgraded facilities are suitable to host such activities. The Nursery volunteers are not supportive of a holiday program model but are keen to start a schools program that goes beyond the present contribution of providing plants to local schools. It is envisaged that the program may link in with other environmental programs offered to schools by the Council.

The aims of the Schools Program are proposed to be:

- to involve local schools in Council’s native vegetation restoration programs;
- to increase students awareness of biodiversity and the importance of conserving and restoring native habitats;
- to increase student awareness of the importance of ecosystems and their role in maintaining clean air and water;
- to teach a number of skills that can be used by students in their own restoration projects; and
- to provide a number of enjoyable activities for students and teachers that may enhance existing curricula.

The nursery can provide activities to primary and secondary students such as

- seed collection,
- propagation of plants from seeds and cuttings,
• weed identification,
• planting at sites in White’s Creek Valley Park near the nursery and on the school grounds, and
• art and craft ideas using plant materials such as seed pods, etc.

A nursery visit could be linked to a tour of the adjacent wetland, including activities such as water testing and the identification of the flora and fauna of the wetland. It may also be possible to include a tour of the adjacent community garden and orchard/food forest currently being developed adjacent at White Street, Lilyfield. It is envisaged that some simple resource materials would be developed that link with the school curriculum.

Nursery volunteers and council staff are in the process of gauging the interest of local schools in such a program, and setting up a trial program. At a recent meeting, a small number of principals and teachers at local schools expressed interest.

The operational guidelines are yet to be prepared to comply with Education Department and Council requirements, including:
• curriculum content guidelines for selected age groups;
• working with children compliance;
• accompanying teacher to child supervision ratio;
• maximum visitor group sizes;
• trainer (trial volunteer) to child visitor ratio;
• site risk assessment and hazard control plan;
• supporting educational materials;
• responsibility for program charges, materials costs, or subsidies.

One or two volunteers with teaching backgrounds are willing to work on a trial. Discussions are underway to finalise the content of the trial, and to set a schedule for both the trial and the assessment of the worth of the proposed program. The production of program outlines, operational guidelines and supporting educational materials will be required prior to commencing the trial.

It should be noted that while the nursery volunteers are willing to deliver a trial program, an ongoing program will require delivery by an appropriately qualified educator at a suitable remuneration. The trial is to be evaluated to assist in refining the program, measuring its success, and defining the longer term resource demands and sources. At the completion of the evaluation and review of the program trial, a further report to Council will be prepared to inform decisions about the future of the program and any associated funding required, or service charges proposed, to cover staffing and other program delivery costs.
LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: INFRASTRUCTURE & SERVICE DELIVERY
SUBJECT: SOUTH ANNANDALE NEIGHBOURHOOD PARK CREATION
AUTHOR: PATRICK CERAN
         MANAGER, URBAN DESIGN & PROJECT MANAGEMENT
FILE REF:
DATE: 06 AUGUST 2014
WORD PROCESSING REF:

<table>
<thead>
<tr>
<th>DIRECTOR’S SUMMARY - ORGANISATIONAL IMPLICATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Implications: The current project estimate is $844K, which is budgeted for in 14/15 including anticipated carry overs</td>
</tr>
<tr>
<td>Policy Implications: None</td>
</tr>
<tr>
<td>Strategic Plan Objective: A Sustainable Environment</td>
</tr>
<tr>
<td>Accessibility</td>
</tr>
<tr>
<td>Sustainable Services And Assets</td>
</tr>
<tr>
<td>Community Well-Being</td>
</tr>
<tr>
<td>Place Where We Live And Work</td>
</tr>
<tr>
<td>Staffing Implications: None</td>
</tr>
<tr>
<td>Notifications: None</td>
</tr>
<tr>
<td>Other Implications: None</td>
</tr>
</tbody>
</table>
1. **Purpose of Report**

To update the committee on the status of the South Annandale Neighbourhood Park creation.

2. **Recommendations**

1. That the report be received and noted.

3. **Report**

At its October 2013 Meeting, Council approved the conceptual master plans for the development of a new neighbourhood park located at 4 Chester Street in South Annandale, subject to any changes required by Sydney Water as a condition of the licence. The licence agreement subsequently signed with Sydney Water Corporation requested the undertaking of a combined Detailed Site investigation and Remedial Action Plan with a Site Audit Statement to determine if the licensed area is suitable for use as park, recreational open space and playing field.

The site currently comprises a vacant warehouse and driveway, an overgrown area with restricted access and an area of public open space adjacent to Johnston’s Creek. The proposed development includes demolition of the existing warehouse, and redevelopment of the site to create a neighbourhood park. The warehouse floor slab is likely to remain. A playground with rubber soft-fall area will be located in the (former) warehouse footprint. The remainder of the site will include new concrete paths, garden/planter beds and turfed areas. The majority of the works will be above the existing grade. A copy of the current Concept Plan is attached.

The current project estimate is $844K and is budgeted for in 14/15 including anticipated carry overs.

Leichhardt Council commissioned Environmental Investigation Services (EIS) to undertake a supplementary Stage 2 Environmental Site Assessment (ESA) and prepare a Remedial Action Plan (RAP) for the proposed neighbourhood park development at Chester and Taylor Streets, as required by Sydney Water Corporation.

EIS submitted a draft report in early July 2014, which was forwarded to the Site Auditor for comments. The comments were received on 28 July 2014 and EIS will be amending their report accordingly so that the Site Audit Statement can be issued under the *Contaminated Land Management (CLM) Act 1997* and submitted to Sydney Water Corporation prior to undertaking further design development.

Council Design Consultant is now on standby until the RAP report is approved so that it can be implemented in the design.
Key Milestone | Date
--- | ---
Site Audit Statement | August 2014
Finalise Detailed Design Development | September 2014
Tender Documentation | October 2014
Call of Open Tender | November 2014
Recommendation Report for Adoption to Council | February 2015
Construction Work to Start | March 2015
Completion of the Works | July 2015

ATTACHMENT 1 COPY OF CONCEPT PLAN (2 pages)
ATTACHMENT 1 – CONCEPT PLAN
ENVIRONMENT & RECREATION COMMITTEE OPERATION GUIDELINES

1. **Date & Time**
   - First Wednesday of every second month
   - 6:30pm – 8:30pm. The timing of the meeting can be extended by vote on the night.

2. **Location**
   - Leichhardt Town Hall Supper Room

3. **Chair**
   - Elected by Councillors and as determined

4. **Quorum**
   - Three members, one of whom must be a Councillor

5. **Time period to wait for Quorum**
   - 30 minutes from starting time of meeting

6. **Councillor and Staff Attendance**
   - 5 Councillors
   - Manager Environment & Urban Planning and/or Team Leader Environmental Strategy, Sustainability Engagement Officer
   - Senior Parks & Open Space Planner, Parks & Open Space Planner
   - Manager Parks & Streetscapes

7. **Community Representation**
   - Participation by community members, representatives of local community organisations and government agencies is to be actively encouraged.

8. **Decision made by Committee**
   - Decisions are made by majority vote of Councillors and community representatives.
   - Where a vote is tied the Chair shall exercise a casting vote.
   - Committee meeting minutes, including all decisions made by the Committee shall be referred to a meeting of Council to be endorsed.
   - Following the absence of a quorum at the Committee meeting, the Committee Agenda will be reported to the Ordinary Council meeting as a supplementary item (ERC10/05).

9. **Agenda and Report Availability**
   - Agendas and reports will be circulated to committee members by mail in the week prior to meeting.
   - Agendas and reports will be made available to the public 7 days prior to the meeting.

10. **Conflict of Interest**
    - At the commencement of each meeting the chairperson will ask all persons present to declare any conflicts of interest in relation to any items on the agenda. The chairperson will determine what action should be taken if such a conflict.